



**COOPERATIVE PURCHASING PROGRAM**  
Houston-Galveston Area Council of Governments  
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[www.hgacbuy.org](http://www.hgacbuy.org)

INVITATION TO SUBMIT COMPETITIVE:



**BIDS**



**PROPOSALS**

INVITATION No.: **AM04-10**

ISSUE DATE: **May 12, 2010**

CATEGORY: **Ambulances, EMS & Other Special Service Vehicles**

#### **PURPOSE OF THIS INVITATION**

The Cooperative Purchasing Program (**HGACBuy**) of the Houston-Galveston Area Council of Governments is soliciting offerings for the furnishing of products/services as described herein. These products/services may be purchased by any of more than 2,000 member local governments, districts, agencies in 37 states across the nation.

Responses must be submitted in an original and one (1) copy, and shall be subject to the terms, conditions, requirements and specifications detailed in the documents comprising this Invitation. Responses are scheduled to be opened publicly at **H-GAC** offices on the date indicated. For Bid Invitations, responses will be available for public review until 4:00 p.m. CT that day, and on subsequent days by appointment only. Any Responses submitted later than 1:00 p.m. on the due date will be returned unopened to the bidder/proposer.

#### **PROCUREMENT SCHEDULE & DETAILS**

<b>DRAFT SPECIFICATION / INVITATION:</b>	September 2, 2009
<b>PRE-BID/PROPOSAL CONFERENCE:</b>	October 7, 2009 @ 9:00 a.m. CT; H-GAC offices, 2'nd floor
<b>FINAL SPECIFICATION / INVITATION:</b>	May 12, 2010
<b>BID/PROPOSAL RESPONSES DUE:</b>	June 17, 2010 @ 1:00 p.m. CT; H-GAC clock
<b>PUBLIC RESPONSE OPENING:</b>	June 17, 2010 @ 2:00 p.m. CT; H-GAC clock
<b>RECOMMENDATIONS TO BOARD:</b>	August 17, 2010
<b>CONTRACT START DATE &amp; TERM:</b>	October 1, 2010 through September 30, 2012
The documents comprising this Invitation are available via web download at: <a href="https://www.hgacbuy.org/bids/">https://www.hgacbuy.org/bids/</a>	
For assistance regarding this Invitation, please contact:	
Name: <b>Bill Burton</b> Phone: <b>832-681-2514</b> E-mail: <b>wburton@h-gac.com</b>	

#### **CONTENTS OF THIS INVITATION**

**SECTION A** - General Terms & Conditions

**SECTION B** - Product/Service Specific Requirements & Specifications (Final)

**SECTION C** - **HGACBuy** *FORMS* (Final)

**SECTION D** - Pro-Forma (Sample) Contract

**This procurement conforms to government requirements for Competitive Procurement.**

## **LABELING OF SEALED RESPONSE PACKAGE**

### **IMPORTANT:**

You must affix an identifying label to the outside of your Sealed Response Package to ensure proper identification and log-in at **HGACBuy** offices on receipt. **HGACBuy** is not responsible for any response that might be lost or misdirected due to improper or unclear labeling. Your label should look as follows and should be affixed conspicuously to the package.



**Responses by E-mail or FAX will not be acceptable. Hard copies, as described herein, plus appropriate electronic media are required.**

## **NOTICE REGARDING NATIONWIDE SALES POTENTIAL**

**HGACBuy** is conducting this procurement with the objective of establishing one or more blanket type contracts for use by our Members. Because our Members are located not only in Texas, but throughout the country, we strongly urge you to participate in the process at the corporate level. If you do not sell direct, your dealer network may still service customers while you handle the administrative functions of providing quotes, accepting purchase orders, and collecting payments. If this is not feasible, we will work with you to subsequently assign your contract to your dealers as necessary to service customers.

Whatever approach you choose to take, there is considerable potential sales value because **HGACBuy** is being used not only in the State of Texas, but **NATIONWIDE**. This means that **HGACBuy** contractors will have a special advantage available to them in promoting sales to government agencies throughout the country... the ability to sell products without the need for the buyer to duplicate the competitive bidding process and expend the associated staff time and taxpayer dollars. We believe an **HGACBuy** contract would enhance your competitive position in the government marketplace, and are eager to work with you to promote the best interests of our participating local governments and qualifying non-profit organizations.

We look forward to your participation in our process. Please contact the **HGACBuy** staff member listed on the cover of this Invitation for additional information.

**INVITATION No. AM04-10**

**DESCRIPTION: Ambulances, EMS & Other Special Service Vehicles**

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## 1. INTRODUCTION

The Houston-Galveston Area Council (**H-GAC**) is a "Government-to-Government" procurement service for States, State Agencies, Local Governments, Districts, Authorities, and qualifying Not-for-Profit Corporations (**End Users**). End Users become **Members** of the **H-GAC** Cooperative Purchasing Program (**HGACBuy**) by executing an Interlocal Contract, which is free of cost and evergreen unless cancelled. **HGACBuy**, acting on behalf of **Members**, is soliciting competitive offerings for the furnishing of products and/or services, as described elsewhere, which MAY be purchased by **Members** during the contract term. **Members** using the Program issue purchase orders directly to **HGACBuy** contractors.

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## 2. DEFINITIONS, ABBREVIATIONS & ACRONYMS

The following definitions, abbreviations and acronyms may be found in these specifications, and shall be interpreted herein as specified below.

### **Definitions and Abbreviations:**

**Acceptance.** Acceptance takes place when the **End User** agrees with the **Contractor** that the terms and conditions of the contract have been met and verified. Acceptance is not the same as Receipt, and can only occur after intact shipping, inspection by **End User**, and any onsite testing that has been stipulated as part of the order

**Aggregate/Single Occurrence.** The term "aggregate" in insurance terms is the sum of all claims against a specific policy for a specific loss incident. The term "single occurrence" differentiates between multiple claims and single claims against a specific policy. The inherent value of a policy's aggregate value is less important to an **End User** than is the value of a single claim as stated under "single occurrence."

**Approved.** Acceptable to the "authority having jurisdiction."

**ARO.** "After Receipt of Order". Used in conjunction with a defined time period (usually days or weeks) to establish the delivery or lead time pursuant to any individual purchase transaction. In the case of orders for bodies which will be mounted on a customer furnished cab/chassis, the term ARO shall be construed to mean "After Receipt Of Cab/Chassis".

**Authority Having Jurisdiction.** The authority shall be either **H-GAC** or the relevant **End User** based on the requirements as stated in each specification item. Unless specifically stated, the authority shall be **H-GAC**.

**Bidder.** Any entity that submits a competitive bid to this Invitation. (See also "**Offeror**")

**Change Order.** Request by an **End User** for a change in the composition of an already submitted purchase order, for example to change quantity ordered, add or delete items, etc.

**Contract.** Specifically, a contract between **H-GAC** and a successful **Offeror** which is executed based on an award made pursuant this Invitation.

**Contract Pricing Worksheet.** The standard **H-GAC** form to be used by **Contractor** in preparing a quotation to an End User, upon which End User's purchase order will be based. **Contractor** may use another quotation form provided it contains required information, and only if approved by **H-GAC**.

**Contractor.** The contracted business entity responsible for fulfilling a contract executed pursuant to this Invitation.

**Dealer/Distributor.** A duly authorized and/or franchised business entity which sells and services a manufacturer's product in a specified marketing area.

**Defect.** A discontinuity in a part or a failure to function that interferes with the service or reliability for which the part was intended.

**Electronic Media.** As used herein, means computer based media such as 100mb Zip Disk, CDROM, e-mail, e-mail attachment, file downloaded from the web, etc.

**End User.** (See "**Participant**" and "**Member**")

**Listed.** Equipment or materials included in a list published by an organization, acceptable to the "Authority Having Jurisdiction" and concerned with product evaluation, that conducts periodic inspection of production of listed equipment or materials and whose listing states either that the equipment or materials meet appropriate standards or has been tested and found suitable for use in a specified manner. NOTE: The means for identifying listed equipment may vary for each organization concerned with product evaluation, some of which do not recognize equipment as listed unless it is also labeled. The "authority having jurisdiction" should utilize the system employed by the listing organization to identify a listed product.

**Manufacturer.** The person or persons, company firm, corporation, partnership, or other organization responsible for taking raw materials or components and making a finished product.

**May.** A term indicating a permissive use or an acceptable alternative to a specified requirement.

**Member.** An authorized Participant in the Program. (See "**Participant**" and "**End User**")

**Motor Vehicle.** The meaning of this term shall be based on the legal definition ascribed to it by the laws and/or regulations of the state in which any specific sale made pursuant to a Contract takes place.

**Must.** A term indicating a mandatory requirement.

**Offer or Offering.** Any product or service offered in reply to this Invitation.

**Offeror.** Any entity that submits a competitive bid or proposal in response to this Invitation. Bidder or Proposer.

**Participant.** Generally, any qualifying governmental or non-profit entity which has executed an Interlocal Contract for cooperative purchasing services with **H-GAC**.

**Product Liability Insurance.** Failure of Components and/or assembled equipment resulting in personal injury, disability or death and/or property damage is covered under the product liability insurance provisions.

**Product or Product Item.** Any of the specific goods, materials, equipment or service(s) specified in this Invitation. This term encompasses the base line item itself, and any and all accessories, options, modifications, ancillary services, assembly, testing, etc. that may be included in the delivered Product.

**Proposer.** Any entity that submits a competitive proposal in response to this Invitation. (See also "**Offeror**")

**Purchaser.** The **End User** having responsibility for the specification, requisition, ordering and acceptance of the Product or Service. (See also "**End User**")

**Purchasing Authority.** The agency that has sole responsibility and authority for negotiating, placing and, if necessary, modifying any solicitation, purchase order, or other award issued by a governing body [**H-GAC**].

**Quotation.** See "Contract Pricing Worksheet".

**Receipt.** Receipt takes place when a Product or Service is delivered to an **End User** and a document is executed that establishes that the Product is now in the possession of the **End User** or that the Service has been completed. Receipt DOES NOT connote or imply Acceptance.

**Response.** All or part of any offering submitted in response to this Invitation.

**Shall.** A term indicating a mandatory requirement or action.

**Should.** A term indicating a recommended or advised response to a specified requirement.

**Vendor.** A manufacturer's representative or dealer authorized to make sales and supply parts and service.

#### **Acronyms:**

**ANSI** = **A**merican **N**ational **S**tandards **I**nstitute

**ASTM** = **A**merican **S**ociety for **T**esting and **M**aterials

**ASME** = **A**merican **S**ociety of **M**echanical **E**ngineers

**CFR** = U.S. **C**ode of **F**ederal **R**egulations

**DOJ** = U.S. **D**epartment **O**f **J**ustice

**DOT** = U.S. **D**epartment **O**f **T**ransportation

EPA = U.S. Environmental Protection Agency  
FAA = Federal Aviation Administration  
FMVSS = U.S. Federal Motor Vehicle Safety Standards  
H-GAC = Houston-Galveston Area Council of Governments  
IEEE = Institute of Electrical and Electronics Engineers  
MVD = Motor Vehicle Division of Texas Department of Transportation  
NFPA = National Fire Protection Association  
NHTSA = National Highway Traffic Safety Administration  
NIOSH = National Institute For Occupational Safety And Health  
NIST = National Institute of Standards and Technology  
NTEA = National Truck Equipment Association  
OSHA = U.S. Occupational Safety and Health Administration  
RRC = Railroad Commission of Texas  
SAE = Society of Automotive Engineers  
TBPC = Texas Building and Procurement Commission (formerly GSC)  
TxDOT = Texas Department Of Transportation  
UL = Underwriter's Laboratories Inc.  
VTCS = Vernon's Texas Civil Statutes

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### 3. NON-BINDING ORAL COMMENTS

No oral comment, utterance or response made by any employee, member, or agent of **H-GAC** or any Member of the Cooperative Purchasing Program shall be considered factual or binding with regard to this Invitation, or any contract awarded as a result of this Invitation. Valid and binding terms, conditions, provisions, changes or clarifications, or requests thereof, shall **ONLY** be communicated written form.

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### 4. STRUCTURE OF RESPONSE

Depending on the Product or Service, market structures and sales practices can differ substantially. For example, dealers may sell into any market or may be restricted to certain territories, manufacturers may sell direct or may be limited by law to selling thru independent dealerships, etc. **H-GAC's** objective is to ensure that **End Users**, no matter where located, can buy contracted products/services and receive quality and timely service and support, while at the same time allowing for the most appropriate and effective response to this Invitation. Therefore, responses to this Invitation will be accepted in conformance with the following scenarios and requirements:

#### **A. Single Respondent Acting Alone Or As "Lead" For A Group:**

**Offeror** shall complete and sign a **Form A** and, if contracted, shall be solely responsible for satisfying any applicable bond requirement, and all contractual requirements including administration, processing of purchase orders and handling of payments for transactions which may involve other dealers who actually deliver the products or services.

#### **B. Multiple Respondents Acting Jointly:**

A single Response shall be submitted, and each party to the Response shall complete and sign a separate **Form A** to be included in the single Response.

The Bid/Proposal Bond, if required, may be furnished by any one of the parties, but may be subject to forfeiture should any of the parties default on the offering.

If the Response is successful each party shall sign a separate contract with **H-GAC** and shall be responsible for compliance with all terms and conditions. Only those which have executed a written contract with **H-GAC** may process purchase orders and payments.

**In any event, Offeror may be a party to one, and only one, response.**

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### 5. BASIC REQUIREMENTS & CONDITIONS

- a. The final requirements and specifications contained herein may be materially different from those in the "Invitation To Attend Pre-Bid / Pre-Proposal Conference", if any. It is **Offeror's** sole responsibility to thoroughly examine and review all documentation associated with this Invitation, including any Addendums, and to insure that any response submitted complies in every respect with all requirements.

- b. Any Addendum to this Invitation which may be required prior to the Response due date will be delivered to those prospective Offerors of record who have previously obtained a copy of this Invitation from **H-GAC**. Prospective Offerors shall be responsible for obtaining all documents relating to submission of a Response.
- c. **Offeror** shall thoroughly examine any drawings, specifications, schedules, instructions and any other documents, supplied as a part of this Invitation, and is solely responsible for understanding and compliance.
- d. **H-GAC** shall not be liable for **Offeror's** incomplete documentation, or for any costs associated with preparation and submission of any Response hereto. Additionally, all components of any Response become the property of **H-GAC**.
- e. **Offeror** shall make all investigations necessary to become thoroughly informed regarding any plan and/or infrastructure that may be required to support delivery of any Product or Service covered by this Invitation. No plea of ignorance by **Offeror** stemming from failure to investigate conditions that may now or hereafter exist, shall be accepted as a basis for varying **H-GAC's** requirements, or **Offeror's/Contractor's** obligations or entitlements.
- f. Requests for changes to the requirements or specifications herein must be in writing (e-mail, fax, letter) and must be received by **H-GAC** no later than fifteen (15) calendar days prior to the Response Due Date. **H-GAC** will review such requests, but may or may not make changes at its sole discretion. Changes, if any, will only be made by written Addendum sent to addressees of record. In any event, it is **Offeror's** sole responsibility to insure that any and all Addendums which may have been issued have been received and addressed.
- g. By submission of a response, **Offeror** expressly understands and agrees that all terms and conditions herein will be part of any subsequent contract that is executed pursuant to this Invitation.
- h. **Offeror** is advised that all **H-GAC** contracts are subject to the legal requirements established in any applicable Local, State or Federal statute.
- i. **Offeror/Contractor** must be in compliance with all licensing, permitting, registration and other applicable legal or regulatory requirements imposed by any governmental authority having jurisdiction. It is **Offeror/Contractor's** responsibility to insure that this requirement is met, and to supply to **H-GAC** upon request, copies of any license, permit or other documentation bearing on such compliance.
- j. Unless otherwise established elsewhere in this Invitation, NO minimum purchase quantities or spending levels are provided or guaranteed by **H-GAC** or any **Participant**.
- k. This Invitation is not meant to restrict competition, but rather is intended to allow for a wide range of responses.
- l. Responses which are 'qualified' with conditional clauses, or alterations of or exceptions to any of the terms and conditions in this Invitation may be deemed non-compliant at **H-GAC's** sole discretion.
- m. The term '**Offeror**', or derivative thereof, shall become synonymous with '**Contractor**' for any successful **Offeror** recommended for a contract pursuant to this Invitation.
- n. **H-GAC** reserves the right to:
  - Reject any and all offers received in response to this Invitation.
  - Reject any part of an offer received in response to this Invitation.
  - Determine the correct price and/or terminology in the event of any discrepancies in any response.
  - Accept a response from, and enter into agreement with, other than the lowest price **Offeror**.
  - Accept responses and award contracts to as many or as few **Offerors** as **H-GAC** may select.
  - Amend, waive, modify, or withdraw (in part or in whole) this Invitation, or any requirements herein.
  - Hold discussions with **Offerors**, although award may be made without discussion.
  - Request an **Offeror** to give a presentation of the Response at a time and place scheduled by **H-GAC**.
  - Exercise any of these rights at any time without liability to any **Offeror**.
- o. **H-GAC** reserves the right to determine that conditions exist which prevent the public opening of responses on the date and at the time advertised, and to reschedule the public opening for a future date and time. Responses received by **H-GAC** by the original deadline will be secured unopened until the rescheduled opening date and time, and those having timely submitted such responses will be notified.

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## 6. OFFEROR'S AUTHORIZED SIGNATORY

- a. The signatory shall be authorized to sign and contractually bind **Offeror**, and shall sign any and all Response documentation requiring a signature.
- b. If, subsequent to opening of responses, **Offeror** advises that signatory was not authorized to sign documentation and contractually bind **Offeror**, and **Offeror** withdraws Response, any bid/proposal bond may be forfeit.

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## 7. SURETY FOR INSURANCE AND BONDING

**Contractor** shall be responsible for using a surety company properly licensed by any and all states in which Contractor will do business with Participants. The surety company shall not expose itself to any loss on any one risk in an amount exceeding ten percent (10%) of its surplus to policy holders, provided any risk or portion of any risk shall have been reinsured, and such reinsurance shall be deducted in determining the limitation of risk applicable to **H-GAC's** insurance requirements.

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## 8. CONFIDENTIAL / PROPRIETARY MATERIALS

Documents in the Response considered “confidential” or “proprietary” by **Offeror** shall be clearly identified as such, but will be subject to confirmation of such status by **H-GAC**. In the event of a challenge, and if a determination is made by the Attorney General of Texas or a court of competent jurisdiction that these materials are not considered confidential/proprietary, **Offeror** may withdraw the designated materials from consideration prior to public review and the evaluation process. If any required materials are withdrawn the Response will be disqualified and **Offeror's** Bid/Proposal Bond will be subject to forfeiture.

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## 9. REFERENCES

- a. **Offeror** shall list the names of at least five government agencies within the continental United States which have purchased from **Offeror** products or services similar to those covered by this Invitation, within the last two years. **H-GAC** reserves the right to determine if such products or services are appropriately similar.
- b. **Offeror** may provide reference information in whatever format desired, but each should include the following specific information:
  - Agency name
  - Contact person name
  - Address
  - Phone & Fax numbers
  - Description of product(s) or service(s) and date sold
- c. Other information, including criticism however learned, may be used by **H-GAC** in evaluation of responses.

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## 10. INSURANCE

- a. Unless otherwise stipulated in Section B, **Offeror/Contractor** must have the following insurance and coverage minimums:

**General liability** insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit.

**Product liability** insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit for all Products except Automotive Fire Apparatus. For Automotive Fire Apparatus, see Section B – Product Specific of this Invitation.

**Property Damage or Destruction** insurance is required for coverage of **End User** owned equipment while in **Contractor's** possession, custody or control. The minimum Single Occurrence limit is \$500,000.00 and the General Aggregate limit must be at least two times the Single Occurrence limit. This insurance may be carried in several ways, e.g. under an Inland Marine policy, as part of Automobile coverage, or under a Garage Keepers policy. In any event, this coverage must be specifically and clearly listed on insurance certificate(s) submitted to **H-GAC**.
- b. Insurance coverage shall be in effect for the length of any contract made pursuant to this Invitation, and for any extensions thereof, plus the number of days/months required to *deliver* any outstanding order after the close of the contract period.
- c. Original Insurance Certificates must be furnished to **H-GAC** on request, showing **Offeror/Contractor** as the insured and showing coverage and limits for the insurances listed above.
- d. If any Product(s) or Service(s) will be provided by parties other than **Offeror/Contractor**, all such parties are required to carry the minimum insurance coverages specified herein, and if requested by **H-GAC**, a separate insurance certificate must be submitted for each such party.
- e. **H-GAC** reserves the right to contact insurance underwriters to confirm policy and certificate issuance and document accuracy.



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## 11. BID/PROPOSAL BOND

- a. Unless indicated as "N/A" (Not Applicable) on **Form C**, a single Bid/Proposal Bond in the amount of **\$3,000.00** MUST be submitted with the Response. A percentage type bond is not acceptable. Any response submitted without the required Bid/Proposal Bond shall be automatically disqualified. NOTE: A bond previously submitted with a response to another bid/proposal invitation may not be used to satisfy any bond requirement that is part of this Invitation.
- b. Any actual Bid/Proposal Bond document shall be from **Offeror**, not an agent.
- c. In no event may **Offeror** issue and sign its own bid/proposal bond, nor will a bond be acceptable from a bonding company in which any employee of **Offeror** has a financial interest.
- d. The Bid/Proposal Bond may be in the form of: (1) A Bond executed by a Surety Company duly licensed / chartered in Texas and accompanied by a duly authenticated power-of-attorney, **OR** (2) A Certified or Cashier's Check drawn upon a chartered state or national bank or trust company or, **OR** (3) a Certificate of Deposit from such bank or trust company.
- e. All such checks and certificates of deposit shall be drawn payable to the order of the Houston-Galveston Area Council. **H-GAC** will deposit checks/certificates to its account within 24 hours.
- f. **H-GAC** may authenticate and confirm bonds with bonding sources at its discretion.
- g. Bid/Proposal Bond monies will be returned provided that 1) At least 60 days have passed since the date of record for contract awards, and 2) **Offeror** has completed **Form F**, Check Return Authorization Form and submitted it with the response, and 3) In the case of successful offerors/contract awardees, only after all executed contract and other required documents have been received by **H-GAC**.

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## 12. OFFEROR CERTIFICATIONS

**Offeror, by submission of a Response hereto, makes the following certifications under penalty of perjury and possible contract termination if any of these certifications are found to be false.**

### Non-Collusive Response

- a. The prices in the Response have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other **Offeror** or potential competitor.
- b. The prices which have been quoted in the Response (unless otherwise required by law), have not been knowingly disclosed by **Offeror** and will not be knowingly disclosed by **Offeror** prior to the public response opening, either directly or indirectly, to any other **Offeror** or competitor.
- c. No attempt has been made or will be made by **Offeror** to induce any other person, partnership or corporation to submit or not to submit a response for the purpose of restricting competition.

### Non-Biased Specifications

This Invitation contains no requirements considered to be unduly biased in favor of **Offeror** or any other **Offerors** that may be competing for this procurement.

### No Financial Interest or Other Conflict

- a. No **H-GAC** officer, employee, Board of Directors member or member of any **H-GAC** board or commission, nor family member of any such person, has a financial interest, direct or indirect, in **Offeror** or in any contract **Offeror** might enter into with **H-GAC**.
- b. No economic or employment opportunity, gift, loan, gratuity, special discount, trip, favor or service has been, or will be, offered or given to any officer, employee, Board of Directors member, or member of any **H-GAC** board or commission, nor to any family member of any such person.

### Debarment and Suspension Status

- a. **Offeror** is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any government agency, nor is **Offeror** an agent of any person or entity that is currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any government agency.
- b. **Offeror** has not within a three year period preceding this Invitation been convicted of or had a civil suit judgement rendered against **Offeror** for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public transaction or contract under a public transaction;

violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property.

- c. **Offeror** is not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated above.
- d. Offeror has not, within a three year period preceding this Invitation, had any government (federal, state, or local) transactions terminated for cause or default.

#### **Insurance Coverages**

**Offeror** has and will maintain insurance coverage in accordance with the requirements of this Invitation.

#### **Licensing & Permits**

**Offeror(s)** has (have) all licenses and/or permits, required by any and all governmental entities having jurisdiction, to legally sell the products/services offered.

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### **13. HISTORICALLY UNDERUTILIZED BUSINESS (HUB) PARTICIPATION**

- a. To satisfy Texas' statutory requirements [Government Code, Chapter 2161, Subchapter D], **H-GAC** requires all **Offerors** to supply information in any bid/proposal response listing (1) the total number of subcontracts and (2) the total number of HUB contracts applicable to the Products or Services offered in the response. Local governments often require this information for their own reporting requirements prior to placing orders through the **H-GAC** Cooperative Purchasing Program.
- b. **Offeror** must complete **Form B** and include subcontracts with HUB's that provide any materials or services related to sales that may be made thru **H-GAC's** Cooperative Purchasing Program.

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### **14. NON-RESIDENT RECIPROCAL SALES ACT**

As required by Texas Civil Statutes in the award of contracts, an offeror which is not a Texas resident business must determine if its state of residence prohibits award of government contracts to Texas resident offerors without penalty. If **Offeror's** resident state DOES penalize Texas offerors, **Offeror** must provide this information along with a copy of its applicable resident state's statute in the Response.

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### **15. TEXAS MOTOR VEHICLE COMMISSION CODE & LICENSING**

Sales of motor vehicles in the State of Texas are subject to the Texas Motor Vehicle Commission Code. If this Invitation includes any motor vehicle to be sold in the State of Texas, **Offeror** certifies by submission of a response hereto that all required Texas Motor Vehicle Commission licenses are in place and current, and that copies of all such licenses **have been submitted with the Response**. Further, it shall be **Contractor's** responsibility to keep current all required Texas Motor Vehicle Commission licensing during the term of the contract, and to furnish license copies at any time on request by **H-GAC**. If **Contractor** does not maintain current licensing, **H-GAC** reserves the right to immediately terminate the contract.

<p><b>NOTE:</b> In accordance with the Texas Motor Vehicle Commission Code, contracts for motor vehicles to be sold within the state of Texas may be made <b>ONLY</b> with properly licensed Texas Motor Vehicle Dealers. Therefore, to be considered for a contract covering Texas End Users, the Response must include a <b>Form A</b> from a licensed Texas Motor Vehicle Dealer</p>
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### **16. INTENT AND SCOPE OF SPECIFICATIONS**

- a. The intent of the specifications herein is to provide **Offeror** with sufficient information concerning the Products/Services to be contracted such that **Offeror** can prepare and submit an acceptable Response.
- b. The specifications may be detailed or general in nature with regard to any particular Product/Service. Where not otherwise specified, details of construction, materials, or the way in which services will be provided, are left to the discretion of the **Offeror**, provided only that any offering shall conform, as a minimum, to best Industry standards and practices and to what is currently being sold in the marketplace.
- c. Responses shall be considered only from **Offerors** that have established good reputations in their markets, and who furnish satisfactory evidence of ability to supply the Products/Services specified herein.

- d. **Offeror** shall show proof of ability to provide to **End Users** prompt and competent service, including parts if applicable, for all Products/Services covered by this Invitation, by proper completion of a Service Organization Document as described elsewhere herein.

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## 17. REQUIREMENTS APPLICABLE TO PHYSICAL GOODS

In the case of physical goods (e.g. equipment, material, supplies, as opposed to services), all Products offered must, unless otherwise stipulated in Section B:

- a. Be new, unused, and not refurbished.
- b. Not be a prototype insofar as the general design, operation and performance. This requirement is NOT meant to preclude **Offeror** from offering new models or configurations which incorporate improvements in a current design or add functionality, but which in such new model or configuration may be new to the marketplace.
- c. Include any and all accessories which may or may not be specifically mentioned herein, but which are normally furnished or which are necessary to make a delivered Product ready for its intended use. Such accessories shall be assembled, installed and adjusted such that the Product is ready for continuous operation at time of delivery.
- d. Have assemblies, sub-assemblies and component parts that are standard and interchangeable throughout the entire quantity of a particular Product as may be purchased simultaneously by any individual **End User**.
- a. Be designed and constructed using current industry accepted engineering and safety practices, and materials.
- b. Be available for inspection at any time prior to or after procurement.

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## 18. PRODUCT CODES

Unless otherwise addressed in Section B of this Invitation, the following requirements shall apply:

- a. Each Product/Service offered shall be uniquely identified using an **H-GAC** Product Code, which shall be determined as described in Section B of this Invitation. **Offeror** shall offer ONLY ONE Product for any particular Product Code. For example, **Offeror** may wish to submit a bid for Product Code ABC and may have another offering that also meets the requirements for ABC. **Offeror** MAY NOT submit two offerings for ABC. The alternate offering that also meets the requirements for ABC must be offered as an option "upgrade/downgrade" to ABC on **Form E**.
- b. Pricing for optional upgrades or downgrades to base bid items should be quoted as an "adder" or "deduct" amount as appropriate, to be applied to the offered price of the base Product Item listed on **Form D**.
- c. Base bid items and their associated HGACBuy Product Codes are included in the Section B and/or on **Form D**.
- d. Selection of Product Codes for which to submit an offer is at **Offeror's** sole discretion.

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## 19. SPECIFIC DESCRIPTIVE REFERENCES

Except for Base Product Items listed on **Form D**, any reference to a specific catalog, data sheet, form, brochure, model name or number, etc. used herein to describe an item such as an option or accessory is only descriptive and is not to be considered restrictive unless otherwise noted. Such references are normally used only to indicate a type, general description, level of quality and/or required performance standards.

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## 20. MANUALS

Unless otherwise specified or superceded herein, each Product delivered under an **H-GAC** contract, and if applicable any options thereto, shall be supplied with at least one (1) copy of a safety and operating manual. The cost of any such manuals must be included in the base price for any Product Item offered hereunder. If more detailed and technically orientated parts and maintenance manuals are available for a Product or option, at a cost, they shall be offered as options on the *FORM* designated herein for such options, or elsewhere in the Response as may be directed herein.

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## 21. STANDARD FEATURES & OPTIONS

The following requirements are applicable primarily to physical goods.

### Standard Features

- a. The stated minimum requirements for all Products listed herein include what **H-GAC** considers to be "standard" features. Even though such features might normally be offered as options rather than as standard, they are nonetheless considered to be standard in this Invitation, and must be included in the base price for any

Product offered. Such features **SHOULD NOT** be offered as options except as deducts for their omission from the base Product.

- b. If it is unclear in the Response that an **H-GAC** standard feature is included in the base price, it will be assumed that such is the case. If awarded a contract **Offeror** will be expected to sell the Product with all **H-GAC** specified standard features included in the base price.
- c. Any feature or accessory normally offered by manufacturer as "standard" shall be considered a standard feature and shall be included in the base price of any offering, even though not specifically listed as a requirement in **H-GAC's** specifications. Such features **SHOULD NOT** be offered as options except as deducts for their omission from the base Product.

#### **Options - General**

- a. Options are considered to be any features or accessories, other than **H-GAC's** and Manufacturer's "standard" features or accessories.
- b. Options should be offered on the *FORMS* designated for quoting options. Each option should be listed and described on a separate line, and should include any Manufacturer's/Dealer's code number. If no Manufacturer's/Dealer's code number exists, **Offeror** should create one.
- c. Prices for all offered options shall be assumed to include any installation or mounting required to make it a fully functional component of the Product, unless otherwise stated in **Offeror's** response.

#### **Required Options**

- a. Product specifications in this Invitation may include **H-GAC** "Required Options". If so, **Offeror** must quote a price for ALL such options, and, if there is an **H-GAC** Option Code provided in this Invitation for such options, it MUST be used as part of the description.
- b. For any specific "Required Option", **Offeror** may quote an equivalent so long as its design and performance are as good as, or better than, the specified option item. Responses which do not include pricing for Required Options may be considered non-compliant.

#### **Other Options**

- a. "Suggested" or "Other" options may be listed for any particular Product in this Invitation, and **Offeror** is encouraged to quote pricing for such options. The extent of offered options in any response may be taken into consideration as part of the award criteria, at **H-GAC's** sole discretion.
- b. **Offeror** is encouraged to include options for non-equipment items that may be applicable to a sale, such as: Extended Warranties, Maintenance Agreements, Buy-back or Trade-In Agreements, Out-of-state Delivery Charges, Quantity or Special Discounts, Extended Training Classes, etc.

#### **Published & Unpublished Options**

- a. H-GAC Cooperative Purchasing Program (Program) contracts are awarded through a public competitive bid or proposal (RFP) process. Further to that process, Program policy considers an 'option' listed and priced in a bid or RFP Response: (1) To be a "**Published Option**"; (2) To be part of any awarded contract; and (3) To be available for purchase by Program members separately and independently from associated base line items. However, since Published Options may have not been subjected to the same scrutiny as the associated base line items, it cannot be concluded they were directly competed. Therefore, pursuant to Local Government Code 252.021(a), purchase of a published option costing more than \$50,000 shall not be allowed. Furthermore, **H-GAC** reserves the right at its sole discretion to disallow purchase of any Published Option through the Program if deemed contrary to the intent of the law.
- b. Any option that has not been listed and priced in the Response is considered to be an "**Unpublished Option**". Unpublished Options may be sold, but only in connection with the sale of a base Product Item, and only insofar as the total cost of all Unpublished Options remains below twenty five percent (25%) of the total summed cost of the base Product(s) plus any Published Options.
- c. No Published or Unpublished Option may be sold which essentially converts a Product such that it competes with a Product Item awarded to another contractor.

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## **22. WARRANTIES, SALES & SERVICE**

Unless otherwise addressed in Section B, the following requirements shall apply:

- a. Offeror must be a properly franchised dealer authorized to sell and service, including warranty service, all products offered and sold in response to the bid invitation or under any **H-GAC** contract.

- b. **Offeror** shall provide detailed Parts and Labor Warranty information with the Response. If **Offeror** submits a warranty with the Response which does not meet the minimum requirements herein, **Offeror** agrees by submission of a Response that such warranty shall be considered to be amended to meet those minimums.
- c. Warranties shall be manufacturer's standard and shall be inclusive of any other warranty requirements which may be stipulated elsewhere herein.
- d. Any warranties offered by a dealer shall be in addition to the manufacturer's standard warranty, and shall not be a substitute for such. **Offeror's** base price for any Product shall be inclusive of the standard warranty.
- e. Complete warranty information will be supplied to **End User** with each Product sold.
- a. Warranties need not apply to normal maintenance service or adjustments, or to any product reasonably shown to have been repaired or altered in any way so as to affect its stability, or to any product which has been subject to misuse, negligence, or accident.
- f. **Offeror/Contractor** is encouraged to offer extended warranties as an option.
- g. Neither **H-GAC** nor **End User** assume any warranty or liability on **Contractor's** behalf unless made or assumed in writing, initiated by **Contractor**, and agreed to in writing by **H-GAC** or the **End User** respectively.
- h. **Contractor** shall be responsible for the execution and effectiveness of all product warranty, and shall be the sole source for solution to problems arising from warranty claims. **Contractor** agrees to respond directly to correct warranty claims and to ensure reconciliation of warranty claims that have been assigned to a third party.

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### 23. H-GAC ORDER PROCESSING CHARGE

**H-GAC** will levy an Order Processing Charge on **Contractor** for each sale done thru the **H-GAC** contract, with the exception of orders for motor vehicles. Any bid pricing submitted will be considered to include the Charge. The amount of the applicable charge shall be per the most current **H-GAC** schedule. For motor vehicle orders, the Processing Charge shall be levied on and paid by the **End User**.

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### 24. PRE-PAYMENTS AND DISCOUNTS

- a. Progress, pre-payment and special discounts of any kind may be offered and detailed in the Response. Such discounts shall be clearly explained, but shall not be a determining factor in awarding contracts except in the case of tie offerings.
- b. Quantity discounts applicable to similar Products sold to one or more **End User** Departments may be offered. Determination as to product similarity shall rest solely with **Contractor**.
- c. For specific purchases, any proposed quantity, pre-payment or special discounts shall be clearly shown on the Contract Pricing Worksheet.

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### 25. INSPECTION / TESTING

All Products sold pursuant to this Invitation shall be subject to inspection/testing by or at the direction of **H-GAC** and/or the ordering **End User**, either at the delivery destination or the place of manufacture. In the event a Product fails to meet or exceed all requirements of this Invitation, and unless otherwise agreed in advance, the cost of any inspection and/or testing, shall be borne by the **Contractor**.

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### 26. PRODUCT DELIVERY

Unless otherwise addressed in Section B, the following requirements shall apply:

- a. Responsibility and liability for loss and/or damage pass to **End User** at the delivery destination after receipt and acceptance have taken place. Cost of shipping/delivery shall be paid by **End User** unless otherwise agreed to by **Contractor**. If **End User** will be paying for shipping/delivery, shipping terms must be "F.O.B. Destination – Freight Prepaid & Add".
- b. The details for the application and calculation of shipping and delivery charges must be stated in the Response on **Form E**. Any freight, shipping or delivery charged to **End User** will be prepaid and add, and will be clearly shown on any Contract Pricing Worksheet or other quote presented to the **End User**.
- c. The estimated delivery time after receipt of order (ARO), inclusive of Saturdays, Sundays and holidays, for all Products offered must be stated in the Response. Actual delivery for any particular order must be confirmed with **End User** at time of order placement, and must be stated clearly on the Contract Pricing Worksheet.
- d. **Contractor** shall be responsible for delivery and Acceptance according to the requirements of the Contract and the Purchase Order.
- e. **Contractor** shall advise **End User** prior to making any shipment/delivery, and shall make such shipment/delivery in accordance with **End User's** requirements, providing only that such arrangements do not contravene any requirement of the **H-GAC** contract unless agreed to by **Contractor**.

- f. The execution of all required tests, certifications and/or licensing, and costs thereof, shall be the responsibility of **Contractor**. Upon request by **End User** or **H-GAC**, **Contractor** shall provide any documentation or certification related to such tests, certifications or licensing.

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## 27. OFFERED PRODUCT ITEM VARIANCES

Any variance in the specifications or performance of Products offered pursuant to this Invitation shall be acceptable to **H-GAC** only insofar as it MEETS or EXCEEDS the specifications and requirements of this Invitation.

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## 28. REQUIREMENTS FOR SUBMISSION OF A RESPONSE

Unless otherwise addressed in Section B, the following requirements shall apply:

- a. Responses shall be submitted in two complete printed sets including an Original and one (1) Copy in separate "hard side" three-ring binders. The outer spine of each binder shall be labeled showing this Invitation No., **Offeror** Name, and either "Original" or "Copy", as applicable. The Original printed response will be considered to be the binding Response in case of any conflicts between printed copies and electronic copies. Except for required forms, **H-GAC** Invitation documents should not be included in the Response.
- b. The Original and the Copy shall be submitted complete, except that the Bid/Proposal bond and the Electronic Media should be submitted only with the Original.
- c. Responses should include any official **H-GAC** Addenda issued after initial release of this Invitation.
- d. All required **H-GAC FORMS** and documents shall be properly completed, without exception or Offeror's Response may be deemed non-compliant. **Offeror** may not modify the format of any **H-GAC FORM** in any way, but may only fill in information and add lines if needed. **Offeror** may photocopy or print blank **FORMS** as needed. Information submitted on the printed copies of the **FORMS** may not be handwritten except for signatures and initials. It is **Offeror's** responsibility to insure that printed **FORMS** are clear and legible. Handwritten and illegible entries may be rejected. **Offeror's** printed, stamped or typed name shall appear on every **FORM** submitted in the Response.
- e. **All FORMS** shall also be submitted on electronic media. **Offeror** is strongly advised to make and work with copies of the original electronic **FORMS**. The originals can then be used to make additional electronic or printed copies of the blank **FORMS**. Signatures are not required on the electronic **FORMS**.
- f. The Response shall include ample written evidence, in the form of technical specifications, cut/tear sheets, brochures, pictures, drawings, etc., to demonstrate that all specifications herein have been met and/or exceeded.
- g. The Response shall include, in any format desired, an overview of the **Service Organization** which will support Products sold under any **H-GAC** contract. The overview must include facility locations, phone numbers and Service Manager names, as well as the following:
  - The procedure to be used by an **End User** requiring repairs.
  - Typical turn-around time on repairs.
  - Service Department days and hours of operation.
  - Number of qualified / factory trained service personnel normally on hand.
  - Description of the parts inventory on hand.
  - Training services, facilities and personnel available.
- h. Responses shall be enclosed in a sealed package(s) addressed to the Houston-Galveston Area Council, Cooperative Purchasing. The following information shall be stated on the exterior of the package(s):
  - Name and address of **Offeror**.
  - Date and hour of public response opening.
  - Bid/Proposal Invitation number.
  - The statement: **"SEALED BID/PROPOSAL, DO NOT OPEN IN MAIL ROOM"**.**H-GAC** shall not be responsible for any Response not properly labeled.
- i. Submission of a COMPLETE Response by telegraphic or electronic transmission is not acceptable. However, Responses may be modified by telegraphic or electronic notice if such notice is received prior to the deadline for submission.
- j. Samples, when required, shall be submitted within the time specified and at no expense to **H-GAC**. If not destroyed or consumed during testing, samples will be returned upon request at **Offeror's** expense.
- k. **Offeror** shall provide firm contract pricing for all Products and Options being offered.
- l. If applicable, responses shall include copies of all current licensing which may be required by the Texas Motor Vehicle Division for execution of sales pursuant to any contract with **H-GAC**.

- m. Due to the complexity of responses and to aid in evaluation, the Response should contain **ALL** required information in tabbed sections as detailed below. **Omission of any required FORM or information will be sufficient grounds for H-GAC to consider your response to be non-compliant.** **NOTE** – Items in the Fourth Section should be supplied **ONLY** in the Original.

**First Section:**

- **Form(s) A – Offeror Identification & Signatory:** Identifies the offering party(ies), and should be completed by each party to the Response. If awarded, a contract will be executed with each.
- **Form B – Historically Underutilized Business Enterprises:** Used to collect information about disadvantaged and minority suppliers and subcontractors, and to commit **Offeror** to working with Participants toward their program goals.
- **Form C – Response Checklist:** Certification, and also an aid, to insure that all required information has been included in your Response.
- References, formatted as described elsewhere herein.
- Service Organization Document, formatted as described elsewhere herein.
- All Addenda (if any).

**Second Section:**

- **Form D – Offered Items Pricing:** For Bids, contains the list of the Product Items covered by this Invitation. Select the items offered and fill in the price for each. (For RFPs, follow the instructions in Section B as this **Form** may or may not be used.)
- **Form E – Published Options:** Used to list and price all offered options. List, each on a separate line, all upgrades, downgrades, optional equipment, features, accessories and services which you desire to sell thru the **H-GAC** contract, if awarded. Published catalogs/price sheets may be listed, along with the discount structure that will apply. (For RFPs, follow the instructions in Section B as this **Form** may or may not be used.)

**Third Section:**

- Technical Specifications, Product Brochures, Tear Sheets, Cut Sheets, Strippers, etc. which clearly list and show all the standard features and capabilities of each Product Item offered on Form D.
- Warranty Documentation, as described elsewhere herein, for all items offered.

**Fourth Section:**

**(Required with Original only. MUST be submitted or Response may be non-compliant.)**

- Bid/Proposal Bond, or Certified/Cashier's Check, if required.
  - Copies of any applicable Texas MVD Licenses.
  - Electronic Media, containing completed copies of all required FORMS, stored in a pouch or an envelope such that it will not fall out of the binder.
  - **Form CIQ – Conflict Of Interest Questionnaire:** Chapter 176 of the Texas Local Government Code requires vendors and consultants contracting or seeking to contract with **H-GAC** to file a Conflict of Interest Questionnaire (CIQ) if they have an employment or other business relationship with an **H-GAC** officer or an officer's close family member. The required questionnaire is located at the Texas Ethics Commission website: [http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm). It is Bidder's responsibility to download the form and furnish a completed copy with the Response, if it is applicable.
- n. By submittal of Response, **Offeror** certifies to the best of its knowledge that all information is true and correct.

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**29. CLARIFICATION TO SPECIFICATIONS & REQUIREMENTS**

- a. If **Offeror** is in doubt as to the meaning of any item in this Invitation, a written request for clarification may be submitted to **H-GAC** up to fifteen (15) calendar days prior to the deadline for response submission. **H-GAC** shall not be responsible for late delivery. Requests may be transmitted by FAX or e-mail to the assigned Specification Specialist, and should clearly reference this Invitation number and the specific page and paragraph in question. If there are multiple questions, they should be stated separately and numbered.
- b. Any interpretation of Invitation documents, if made, will be by written Addendum duly issued. A copy of such Addendum will be mailed or delivered to each person officially on record as having been sent a copy of this

Invitation. **H-GAC** will not be responsible for any other explanation or interpretation of the Invitation documents made or given prior to the award of the contract.

- c. Any objections to the Invitation documents must be filed in writing with **H-GAC** on or before fifteen (15) calendar days prior to the deadline for submission of responses.
- d. Prospective offerors are advised that, after a draft specification has been issued, the Pre-Bid/Proposal Conference is the primary forum through which comments and suggestions may be offered for consideration by **H-GAC** prior to issuance of the final invitation and specifications.
- e. All best efforts have been made to insure that the product/service descriptions and associated specification information in Sections B & C are correct, and adequate time has been given to prospective Offerors to point out mistakes. However, if an error remains and is caught by Offeror before the scheduled bid/proposal opening, Offeror shall make note of the required correction in the Response, and shall also notify **H-GAC** prior to the opening of responses.

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### 30. INCONSISTENT INFORMATION

**H-GAC** review of responses supplied on **H-GAC FORMS** is a significant part of the evaluation process. **Offeror** shall state clearly all information required on the **FORMS**. **Offeror's** information supplied on the **FORMS** shall take precedence in the event any standard "boilerplate" type language included in **Offeror's** response is inconsistent with the information supplied by **Offeror** on the **H-GAC FORMS**. In all cases, information on **H-GAC's** printed **FORMS** supplied as part of **Offeror's** response shall take precedence over information supplied on electronic media.

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### 31. REJECTION OF RESPONSES

- a. **H-GAC** may reject a response if:
  - **Offeror** misstates or conceals any material fact in the Response, or if,
  - **Offeror** does not strictly conform to law or the requirements of this Invitation.
- b. **H-GAC** may reject any and all responses, and may reject any part of a response.
- c. **H-GAC, at its sole discretion,** may also waive any formalities or irregularities in any response whenever it is deemed in the best interest of **H-GAC** or its **End Users**.

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### 32. WITHDRAWAL OR MODIFICATION OF RESPONSES

Once received by **H-GAC**, responses may be modified or withdrawn prior to the submission deadline only if the request to do so is in writing and on **Offeror's** formal letterhead. Persons bearing such requests must show positive identification and authorization to submit the request. Responses and requests for modification received after the submission deadline will not be accepted. Requests for response withdrawal received after the submission deadline will be accepted, but **Offeror's** Bid/Proposal Bond will be subject to forfeiture.

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### 33. RESPONSE EVALUATION

#### For Bid Responses:

- a. Section B will state whether the contract will be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for **H-GAC** and its participants.
- b. If the contract will be awarded based on best value, Section B will state any relevant criteria which **H-GAC** will consider.
- c. For each offered Product Item, **H-GAC** may use the offered price, prices for Required Options, and the prices of selected common Published Options to determine the lowest responsible offer.
- d. Failure of **Offeror** to submit pricing for frequently purchased options and any **H-GAC** required options may cause response to be considered non-compliant at **H-GAC's** sole discretion.

#### For Proposal Responses:

- e. **H-GAC** will evaluate proposals as detailed in Section B.
- f. By submission of a Response Offeror indicates acceptance of the evaluation technique, and recognizes and accepts that **H-GAC** may at its sole discretion make subjective judgments during the evaluation process.



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#### 34. ORDER OF PRECEDENCE PRIOR TO CONTRACT AWARD

In the event of conflict between this document and any references or documents cited herein, this document shall take precedence prior to contract award.

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#### 35. AWARD OF CONTRACT

- a. **H-GAC** reserves the right to accept or reject any Product Item or option offered. Additionally, all options included in Offeror's response and accepted by **H-GAC** are understood to be included in any contract.
- b. **H-GAC** shall award contract(s) for line items or groups of line items, at its sole discretion.
- c. With authority granted by the **H-GAC** Board of Directors, a written contract shall be presented to the successful **Offeror(s)** and shall be subject to acceptance by the successful **Offeror(s)** within thirty (30) calendar days after presentation by **H-GAC**. If a contract is not executed within thirty (30) calendar days, **H-GAC** may rescind the contract offer and award a contract to the next **Offeror** in order of rank as determined by **H-GAC**.
- d. Delivery time and prompt payment discounts, including time allowed for payment, may be considered in tie-breaking of offers which are judged by **H-GAC** to be equal in all other criteria.
- e. The contract shall include the following documents in the stated order of precedence:
  - 1st The contract document signed by **H-GAC** and **Offeror**.
  - 2nd This Invitation and all specifications referenced herein.
  - 3rd **Offeror's** response to this Invitation.

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#### 36. PRO-FORMA CONTRACT

This Invitation includes a Pro-Forma (sample) Contract which successful offerors will be expected to sign. The actual final contract will be the same or nearly the same as the Pro-Forma. NOTE: Successful Offerors MAY NOT process any purchase orders until the contract documents have been executed and returned to **H-GAC**.

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#### 37. CONTRACT TERM

The contract shall be in effect throughout the period stated elsewhere in the contract documents, and thereafter until such time as any outstanding orders against the contract have been fulfilled. The contract may be extended if deemed by **H-GAC** to be in the best interests of the Program, and subject to mutual agreement of the parties.

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#### 38. PERFORMANCE & PAYMENT BOND

**H-GAC's** contractual requirements DO NOT include a Performance & Payment Bond (P&PB), and offered pricing should reflect this cost saving. However, **Contractor** must be prepared to offer a P&PB to cover any specific order if so requested by **End User**. **Contractor** shall quote a price to **End User** for provision of any requested P&PB, and agrees to furnish the P&PB within ten business (10) days of receipt of **End User's** purchase order.

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#### 39. CHANGE ORDERS

**End Users** shall have the right to make additions by addenda for the purpose of clarification or inclusion of additional specifications, qualifications, conditions, etc. Any such addenda shall be made in writing and agreed upon by **Contractor** and the **End User** agency prior to issuance of any Change Order. A copy of any such Change Order shall be furnished by **Contractor** to **H-GAC**.

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#### 40. DUPLICATION OF TERMS OR STATEMENTS

Where statements or terms are duplicated or are extremely similar, **H-GAC** and the **End User** reserve the right to use the statement or term most favorable to **H-GAC** and/or the **End User**.

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#### 41. PUBLICITY

**H-GAC** encourages contractors to "market" the Program, and can provide some information and artwork to be used in published promotional materials. However, any publicity or published material released by **Contractor** referencing the contract, whether in the form of a press release, brochure, photographic coverage, or verbal announcement, shall be issued only with prior review and approval by **H-GAC**.

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## 42. TAXES

**HGAC** and **End User** participants are either units of government or qualified non-profit agencies, and are generally exempt from Federal and State sales, excise or use taxes. **Offeror** shall not include any such taxes in the Response. Further, it shall be the responsibility of **Contractor** to determine the applicability of any taxes to a particular order and act accordingly. Exemption certificates will be provided upon request.

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## 43. DRUG FREE WORKPLACE

**Contractor** shall provide notice to its employees and sub-contractors, as required under the Drug-Free Workplace Act of 1988. A copy of **Contractor's** Drug-Free Workplace policy shall, on request, be furnished to any **End User**.

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## 44. PRODUCT NOTICES & MAILINGS

**H-GAC** is NOT the owner of Products sold pursuant to this Invitation, but acts only in the capacity of purchasing agent. In that regard, **Contractor** accepts sole responsibility for insuring that notices and mailings, such as Safety Alerts, Safety Recall Notices and Customer Surveys, are sent directly to the **End User** of record.

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## 45. HANDLING OF ORDERS & PAYMENTS

In general, orders and payments will be handled as described below. More specific instructions and information regarding handling of purchase orders and the Order Processing Charge may be provided after contract award. Established procedures may be changed at any time by **H-GAC** as may be dictated by efficient business practice. The particulars of any sale, e.g. specific products, pricing, delivery, warranty, etc., will be in strict accordance with the terms and conditions of this Invitation and the specific contract awarded to **Contractor**. Beyond that:

- a. For any particular procurement to be made under the provisions of an **H-GAC** contract, **End User** and **Contractor** will discuss requirements and agree as to what will be provided.
- b. **Contractor** will prepare a Contract Pricing Worksheet and provide it to **End User**. The Worksheet will list everything being purchased including the base bid item(s), all published and unpublished options and the delivery date. All pricing shall be per the current contract.
- c. **End User** will send a purchase document to **Contractor**, which **Contractor** will fax **H-GAC** together with the Contract Pricing Worksheet. **NOTE: Contractor** agrees not to offer, agree to or accept from **End User** any terms or conditions that conflict with or contravene those in **Contractor's** **H-GAC** contract, except for pricing discounts.
- d. **H-GAC** will prepare an "Order Confirmation" and transmit it to **End User** and to **Contractor**. The Order Confirmation verifies that **Contractor** has a valid **H-GAC** contract and that the order is in compliance with the requirements of the **H-GAC** Cooperative Purchasing Program. **Contractor** will not ship any goods before receipt of both **End User's** purchase document and **H-GAC's** Order Confirmation.
- e. On notification that **Contractor** has received an order, **H-GAC** will invoice **Contractor** for the applicable Order Processing Charge. **NOTE: The Order Processing Charge is charged to Contractor, EXCEPT in the case of motor vehicles.** For all sales of motor vehicles the Order Processing Charge is levied on the **End User**, collected by **Contractor**, and remitted to **H-GAC** by **Contractor**.
- f. **Contractor** will deliver products/services ordered, and will invoice **End User** for products/services accepted by **End User**. (See other Sub-Section herein dealing with Product Delivery.) **Contractor** will not invoice before shipment has been made.
- g. **End User** will pay **Contractor** for those products and/or services ordered which have been received and accepted. Under no circumstances shall any check be made payable to a representative or agent. Should a representative or agent submit an invoice to **End User** for any cost related to a purchase order issued to **Contractor** for products/services covered by an **H-GAC** contract, such invoice shall be forwarded to **Contractor** and **Contractor** will take action to correct the error.
- h. Upon delivery of any product/service by **Contractor** and acceptance by **End User**, **Contractor** shall remit to **H-GAC** the full amount of the applicable Order Processing Charge in accordance with the payment terms established in the **H-GAC** contract. Note, the Order Processing Charge is due whether or not **Contractor** has ever received an invoice from **H-GAC**. Sales executed based on the particulars of **Contractor's** **H-GAC** contract, without payment of the Order Processing Charge, may constitute fraud.

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#### 46. PRICE CHANGES

- a. Any permanent increase or decrease in offered pricing for a base contract item or published option is considered to be a price change. Temporary increases in pricing by whatever name (e.g. 'surcharge', 'adjustment', 'equalization charge', 'compliance charge', 'recovery charge', etc.), are also considered to be price changes.
- b. Except in the case of contracted published catalogs and price sheets, prices for Base Bid Items and Published Options are expected to be held firm for a minimum of 90 days from the date an awarded Offeror signs the H-GAC contract. Thereafter, changes will be considered if accompanied by justifying documentation satisfactory to H-GAC. For published catalogs and price sheets which are on an H-GAC contract, requests to amend the contract to reflect any new published catalog or price sheet may be submitted whenever the manufacturer publishes the new document. Any such request must include the new catalog or price sheet.
- c. If **Contractor** routinely offers discounted contract pricing, **H-GAC** may request **Contractor** to accept amended contract pricing equivalent to the routinely discounted pricing.
- d. No price change will be allowed unless it has been reviewed and approved by **H-GAC** in writing. **Contractor** must have received **H-GAC's** written approval of any change prior to charging the new price or using it in any quotation prepared for an End User.
- e. Price change requests must be submitted to **H-GAC** in writing and must be received by **H-GAC** at least thirty (30) calendar days prior to the requested effective date of the change, and must state the time period for which the requested pricing will remain firm.
- f. Price change requests shall include **H-GAC Forms D and E**, or whatever documentation was used to submit pricing in the original Response hereto, showing all affected items with current contract price, requested price, and percentage change shown clearly for each. This documentation should be submitted in MSExcel format to facilitate analysis and updating of the website.
- g. Price change requests **MUST** be supported with substantive documentation (e.g. manufacturer's price increase notices, copies of invoices from suppliers, etc.) showing that **Contractor's actual costs** have increased. The Producer Price Index (PPI) may be used as partial justification, subject to approval by **H-GAC**, but no price increase based solely on an increase in the PPI will be allowed.
- h. All Products shall, at time of sale, be equipped as may be required under any then current applicable local, state, and federal government requirements. If, during the course of any contract, changes are made to such government requirements which cause a manufacturer's costs of production to increase, **Contractor** may increase Product pricing to the extent of **Contractor's** actual cost increase. The increase must be substantiated with support documentation acceptable to **H-GAC** prior to taking effect. Modifications to a Product required to comply with such requirements which become effective after the date of any sale shall be the responsibility of the **End-User**.
- i. In cases involving contract extensions exceeding sixty-one (61) days beyond the stated expiration date of the contract, **Contractor** may request a price change based on the same conditions as stated above. However the thirty (30) day prior notice is waived and **H-GAC** will consider the request immediately on receipt.
- j. H-GAC reserves the right to accept or reject any price change request. Acceptance, if granted, will be in writing and the approved changes will become part of the contract.

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#### 47. CONTRACT ITEM CHANGES

- a. If a manufacturer discontinues a contracted item, that item will automatically be considered to be deleted from the contract with no penalty to Contractor. However, **H-GAC** may at its sole discretion elect to make a contract award to the next low offeror for the item, or take any other action deemed by **H-GAC** to be in the best interests of **End Users**, at its sole discretion.
- b. If a manufacturer makes any change in a contracted item which does not affect the contract price, Contractor shall advise **H-GAC** of the details. If the 'new' item is equal to or better than the originally contracted item, the 'new' item shall be approved as a replacement. Otherwise **H-GAC** may allow or reject the change, or take any other action deemed by **H-GAC** to be in the best interests of **End Users**, at its sole discretion. If the change is rejected there will be no penalty to Contractor.
- c. If a manufacturer makes any kind of change in a contracted item which affects the contract price, Contractor shall advise **H-GAC** of the details. **H-GAC** may allow or reject the change at its sole discretion. If the change is rejected there will be no penalty to Contractor. However, **H-GAC** may elect to make a contract award to the next low offeror for the item, or take any other action deemed by **H-GAC** to be in the best interests of **End Users**, at its sole discretion.

- d. In the case of specifically identified catalogs or price sheets which have been contracted as base bid items or as published options, routine published changes to products and pricing shall be automatically incorporated into the contract. However, **Contractor** must still provide thirty (30) calendar days written notice and an explanation of the changes to products and pricing. **H-GAC** will respond with written approval.

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#### 48. FORCE MAJEURE

If either party shall be wholly or partially prevented from the performance of any contractual obligation or duty by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident., order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed. Determination of Force Majeure shall rest solely with **H-GAC**.

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#### 49. PERFORMANCE UNDER CONTRACT

**H-GAC** is committed to insuring that **Contractor** provides effective and efficient service to all Participants in the Cooperative Purchasing Program, and expects that certain Performance Conditions must be met. Failure to meet these conditions may result in contract termination. In that regard, **Contractor shall:**

- a. Appoint a dedicated representative to be the contact person and focal point for all matters relating to End User quotations and orders. The representative shall have: A toll free phone number with voice mail; A fax number; A working e-mail address; and A postal address.
- b. Insure that the representative timely monitors all communication modes listed above, and promptly responds to communications from **End Users** and **H-GAC** in any of these modes. Phone calls will be promptly returned, in any event not later than the next business day. Acceptable failure will be due only to Force Majeure.
- c. Maintain sufficient qualified staff to promptly process all communications from **H-GAC** or **End Users**, and to efficiently, effectively and accurately service all requirements of the contract.
- d. As may be requested by **H-GAC**, replace any staff members who are not providing the service and expertise deemed necessary by **H-GAC** for acceptable support of **End Users**.
- e. Properly prepare and provide to **End User** a Contract Pricing Worksheet, or a quotation in other format as approved by **H-GAC**, for each and every order that is to be executed.
- f. Furnish, on request of **H-GAC**, reasonable data, forms and graphic material to be used in brochures or other print media, or on **H-GAC's** website.
- g. Allow access to **H-GAC** authorized personnel for inspection of operating facilities, and auditing of purchase orders during the contract period, and for a period extending thru the completion of any outstanding orders. Site inspection may be arranged not less than ten (10) calendar days prior, shall include the names of all participants, and shall be at no expense to **Contractor**.
- h. **Reporting Requirements:**
  - **Contractor** agrees to submit written quarterly reports to **H-GAC** detailing all transactions during the previous three month period. Such reports shall include, but are not limited to the following:
    - **End User** name
    - Product/Service purchased, including Product Code if applicable
    - End User Purchase Order Number
    - Purchase Order Date
    - Product/Service dollar amount
    - **HGACBuy** Order Processing Charge amount
  - Reports must be provided to **H-GAC** in MSExcel or other acceptable electronic format, and are due by the 30<sup>th</sup> day of the month following the applicable quarter being reported.
- i. Should **Contractor** default in providing Products or Services as required by this Invitation and the contract, recourse may be exercised thru cancellation of the contract and other legal remedies as may be appropriate.

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#### 50. IMPLEMENTATION OF INTERNET BASED E-COMMERCE

**H-GAC** Cooperative Purchasing has adopted E-Commerce as part of its business model and maintains an internet website at [www.HGACBuy.org](http://www.HGACBuy.org). At any point in time, various information and process functions may be implemented and made operational thru the website, including but not limited to items such as:

##### **Information Items**

- Contract information
- Procurement schedules
- Response requirements & specifications

- Product and option item catalog listings
- **End User & Contractor** information

#### **Functions**

- **End User** product inquiries
- Product configuration and price quotes
- Purchase Orders and Confirmations
- Shipping/Delivery notices
- Invoice generation
- Payment remittances, etc.

All **H-GAC Contractors**, as a condition of contract, will be required to work with **H-GAC** and its E-Commerce provider(s) to maximize use of E-Commerce within the context of **H-GAC Cooperative Purchasing business**. **Offeror** is encouraged to refer to **H-GAC's** Cooperative Purchasing web site where additional information can be found. If you have any questions, please contact **H-GAC** for assistance.

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## **51. CONTRACTOR ORIENTATION/TRAINING**

**H-GAC** believes that **Contractor's** familiarity with the operational policies and requirements of the Cooperative Purchasing Program is a key factor in achieving **End User** satisfaction. In that regard, the Contact Person listed on **Form A**, or an alternate, shall be required to participate in an **H-GAC** vendor orientation/training as soon as possible after contract award. In addition, any other of Contractor's staff who will be involved in any way with the HGACBuy Program should participate in orientation. The orientation may be presented as a teleconference or webinar, or may be held in **H-GAC's** offices as may be determined by **H-GAC** and Contractor to be the most efficient and effective form of delivery.

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## **52. LEGAL & CONTRACTUAL REMEDIES**

### **RESOLUTION OF PROTESTED SOLICITATIONS AND AWARDS**

#### **Procedure**

Any actual or prospective **Offeror** or **Contractor** who is aggrieved in connection with a purchase transaction may file a grievance. The grievance may be filed at any phase of the procurement. In order for an above mentioned party to enter the grievance process, a written complaint must be sent to the Office Services Manager of **H-GAC** by certified mail which identifies the following:

1. Name, mailing address and business phone number of the complainant.
2. Appropriate identification of the procurement being questioned.
3. A precise statement of reasons for the protest.
4. Supporting exhibits evidence or documents to substantiate any claims.

The grievance must be based on an alleged violation of **H-GAC's** Procurement Procedures, a violation of State or Federal law (if applicable), or a violation of applicable grant or contract agreements to which **H-GAC** is a party. Failure to receive a procurement award from **H-GAC** in and of itself does not constitute valid grievance. Upon receipt of grievance, the Office Services Manager will initiate the informal resolution process.

#### **Expedited Resolution**

The Procurement Officer or Departmental Manager responsible for the solicitation shall contact the complainant and all interested parties and attempt to resolve the allegations informally within ten (10) working days from date of complaint. If the allegations are successfully resolved by mutual agreement, documentation will be forwarded to the Office Service Manager of the resolution with specifics on each point addressed in the original complaint.

If the Procurement Officer or Departmental Manager is not successful in resolving the allegations, the complaint along with the comments will be forwarded to the Office Service Manager immediately. The Office Service Manager will review all documentation. All interested parties will be given written notice of the date, time, and place of the hearing and an opportunity to present evidence. A written decision will be issued within five (5) working days after the hearing along with notice of appeal rights.

#### **Appeals**

The complainant may appeal the Office Service Manager's decision by submitting a written appeal, within five (5) working days, to the Executive Director of **H-GAC**. The Executive Director, upon receipt of a written notice of appeal, shall contact the complainant and schedule a hearing within ten (10) working days. The Executive Director of **H-GAC** has the option of appointing a Hearing Officer to preside over the hearing. If

appointed, the Hearing Officer shall conduct a hearing and forward a summary and recommended resolution to the Executive Director.

The decision reached by the Executive Director or his designee shall be final and conclusive. This decision will be forwarded to the complainant in writing within thirty (30) working days.

The **Contractor** may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a Court of competent jurisdiction.

#### **RESOLUTION OF CONTRACT DISPUTES**

Upon breach or default, **H-GAC** shall give the **Contractor** written notice of default. If the default is not remedied, within a reasonable specified time from date of notification, to the satisfaction and approval of **H-GAC**, default will be declared.

Upon breach of contract or default, **H-GAC** may exercise any and all of its rights afforded by law, including but not limited to those referenced in the General Contract Provisions.

#### **SOLICITATIONS OR AWARDS IN VIOLATION OF THE LAW**

Contracts awarded in violation of the competitive process or otherwise in violation of the law are voidable by **H-GAC**.

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### **53.     NATIONWIDE SALES OPPORTUNITIES**

**HGACBuy** provides purchasing services to local governments qualifying non-profits throughout the nation, and desires to make established contracts available to them wherever and whenever practicable. Therefore, once a contract is awarded, **Contractor** is strongly encouraged to expand the scope of its marketing effort to include sales to **End Users** in all areas of the United States.

- **Contractor** may sell through **HGACBuy** anywhere subject to compliance with applicable laws and regulations. If the market structure in which **Contractor** operates requires a contract assignment for any particular sale, **H-GAC** will allow **Contractor** to assign the contract to a Manufacturer or to another Dealer(s). Such assignment must be approved by **H-GAC**.
- **Contractor's** differential cost items (e.g. transportation & delivery charges) and allowances (e.g. manufacturer's sales incentives) related to any sale may be recovered or refunded thru the use of Published or Unpublished Options (See Section titled "Published And Unpublished Options").

<p style="text-align: center;"><b>End of Section A</b> <b>GENERAL TERMS &amp; CONDITIONS</b></p>
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## SECTION B - PRODUCT SPECIFIC REQUIREMENTS For AMBULANCES, EMS & OTHER SPECIAL SERVICE VEHICLES

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### 1. PURPOSE & SCOPE

Members of **H-GAC's** Cooperative Purchasing Program periodically have need of a variety of Ambulances, EMS and Other Specialty Vehicles, and may choose to buy them thru the Program. This Invitation and the specifications included and referenced herein are meant to establish minimum design and performance standards for such equipment, which shall be offered to members thru term contract(s).

### 2. EQUIPMENT CATEGORIES & PRODUCT CODES

The basic equipment categories included in this Invitation are listed below. Specific base bid items and associated **H-GAC** Product Codes are listed on **Form D**.

#### Equipment Categories (1st Character of Product Code)

- A. Ambulance**
- B. Light/Medium Rescue or EMS Vehicle**
- C. Other Specialty Vehicle or Equipment**

### 3. GENERAL REQUIREMENTS

This Invitation is designed to obtain bids that will: **A)** Provide component prices for Emergency Medical Service Equipment and Units, and **B)** Provide a pricing structure or formula for services associated with the design, development, delivery, and installation of the equipment.

At the direction of each End User Agency, Contractor shall develop individual, unit specific recommendations using the contractual component price list and service formulas.

Contractor shall honor purchase orders for supply of new units and installation of Products on existing units, but will not be obligated to supply items such as stretchers, disposable medical supplies and oxygen tanks.

### 4. ABBREVIATIONS, ACRONYMS & DEFINITIONS

In addition to abbreviations, acronyms and definitions defined elsewhere herein, the following may also be found in these specifications:

**AMD** = Ambulance Manufacturers Division of the National Truck Equipment Association

**Gallons.** United States gallons.

**PTO.** Power takeoff.

**Aluminum Constructed Body** – patient module with all aluminum construction **including** structural components, cabinets, floors (no wood products used in construction).

**General Constructed Body** – patient module with aluminum structural components and other marine or exterior grade construction materials.

**Chassis Powered** – ambulance module powered by chassis electrical system.

**Generator Powered** – ambulance module including module mounted warning equipment and scene lights powered by on-board generator.

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## 5. SAFETY INSPECTION AND LICENSES

### A. Safety Inspection

Any vehicle bid to **H-GAC** shall include in the bid price, the cost of providing whatever Safety Inspection is required in the state of purchase, including documentation and windshield sticker.

### B. State Licenses

Offeror must have all licensing required by any state in which business is conducted under an **H-GAC** Contract, and in particular the State of Texas, Department of Transportation, Motor Vehicle Division Code, if applicable. Offeror must provide, in any response hereto, a copy of its current Texas MVD Motor Vehicle Dealers License. Further, Contractor must provide licensing documentation for other states to **H-GAC** whenever requested.

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## 6. EQUIPMENT MANUFACTURER'S SUPPORT

**A.** The Contractor shall be prepared to offer replacement parts and/or service at prevailing rates **Equipment and Units** shall maintain replacement parts and service for all equipment. An ample stock of individual components shall be carried for a minimum of seven (7) years after dates of acceptance by End Users of **Emergency Medical Service Equipment and Units**.

**B.** If any component becomes obsolete or unavailable, the Contractor shall be responsible for providing a device which will functionally replace the component if replacement parts are ordered. Ultimately, the Contractor shall, if required, replace the item with equipment of current manufacture which will provide the same functions.

**C.** Offeror shall certify by submission of this bid the capability to supply replacement parts (for ambulance conversions) as may be required for a period of at least seven (7) years after **Emergency Medical Service Equipment and Units** have been accepted by End User Agencies.

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## 7. FACTORY TESTING

**Emergency Medical Service Equipment and Units** shall undergo extensive factory testing prior to shipment to End Users. Testing shall encompass all phases of **Emergency Medical Service Equipment and Units** equipment from board or modular component level, to fully assembled status. Houston-Galveston Area Council shall be furnished documentation on request.

End User Agency shall be responsible for travel and expenses related to source inspections. Offeror may provide this travel as an option to End User Agency where permitted.

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## 8. WARRANTY PERIOD

The warranty period for all equipment and accessories shall be, at a minimum, at least as per the standard warranty period normally offered by the manufacturer. This shall supercede any requirement related to warranty period stated in Section A.

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## 9. DELIVERY DOCUMENTATION

### A. User's Manual

At least one (1) user or operators manual shall be furnished with each delivered piece of equipment. Manuals shall provide basic operational description of all equipment and other pertinent operational details. Manuals shall be concise, simple, and shall include pictures showing various operator controls.

### B. Installation / Service Manual & Schematics

The Installation/Service Manual shall describe proper **Emergency Medical Service Equipment and Units** installation procedures. The manual shall include those details which are unique to the unit. The Installation/Service Manual shall also include a maintenance section with board overlays, schematic diagrams, and theories of operation. Explanation of diagnostic display interpretations shall also be included. All drawings shall be



accurate, to a scale sufficiently large to show all pertinent features of unit/system items and method of connection, detailing components. Two each to be provided with each EMS unit delivered.

**C. Equipment Documentation**

Contractor shall deliver to End User Agency a complete set of manuals, warranties, warranty registration, instructions, etc. associated with any equipment installed or provided with the supplied Emergency Medical Service Equipment and Unit(s). This includes documentation for items such as sirens, lighting, siren speakers, oxygen devices, stretchers and cab-chassis.

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**10. ELECTRICAL AND MECHANICAL REQUIREMENTS & FEATURES**

**A. Ergonomic Design**

Operator control functions, switches, buttons, and displays shall be designed to aid and enhance operator capabilities by minimizing efforts required to control equipment. Each function shall be labeled in a manner which minimizes operator error. Each major equipment function shall have an individual switch and associated indicator.

**B. Electrical Features**

Electronic circuitry employed throughout the **Emergency Medical Service Equipment and Units** may utilize integrated, solid state circuitry, and may utilize Very Large Scale Integration. The only exception allowed shall be relays for external interfaces and switches. Switches shall be rated for a minimum of one million (1,000,000) operations. On printed circuit boards, all active devices shall have designations screened onto the circuit board at each device location. All optional and auxiliary circuit output connections shall be screened onto the board for easy reference.

All **Emergency Medical Service Equipment and Units** electrical components should be of plug-in modular design. The plating material on circuit board edges, where plug-in contact is made, shall provide maximum reliability. All Copper traces on circuit boards shall be covered with protective materials which provide both isolation and non-conductivity.

**C. Equipment Interchange Ability**

For ease of service and reduction of spare parts, all components and similar equipment shall be interchangeable excepting minor adjustments, where applicable. The exchange of equipment by personnel of the End User Agency shall in no way constitute a violation of the warranty if performed according to basic steps listed in User's Manual or Installation/Service Manual. **Emergency Medical Service Equipment and Units** shall have all essential, standard maintenance areas located to provide ease of access.

**D. Standard Electrical Feature Expansion**

Field enhancement and expansion of standard electrical features shall be accomplished by modification or addition of required components to control the added features.

**E. General Installation Requirements**

1. The installation procedures for all equipment shall be accomplished in a complete and professional manner.
2. To conform with manufacturers' warranties, all equipment installed under this agreement having a manufacturer's warranty shall be installed by, or under the direction of, the manufacturer or his certified agent. All such manufacturers' warranties shall be forwarded to the End User Agency.
3. All work involving manufactured goods or products shall be performed in accordance with manufacturer's recommendations. Any and all items of work referred to by the specifications, unless specified to the contrary in writing, shall be the responsibility of the Contractor and shall be included in submitted bid.
4. Installations shall include all related costs to interface equipment to the **Emergency Medical Service Equipment and Units** sources. Contractor shall be responsible for freight, handling, unpacking, placement, cabling, and final configuration of all proposed equipment; and all of these costs shall be identified in the bid.
5. Contractor shall be responsible for maintaining safe, clean work area, removing associated debris as needed.

**F. Installation / Assembly Acceptance**

Each **Emergency Medical Service Equipment and Unit** installation/assembly shall be completed and thereafter accepted in written form by the End User Agency, with copy forwarded to the **H-GAC** for final acceptance.

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**11. TRADE IN CREDIT**

Contractor may offer reduction in price through credit for trade-in of End User Agency equipment at market value negotiated between Contractor and End User Agency. However, Trade-In credit shall be used to reduce End User cost only after applicable totals are tabulated.

## 12. STANDARDS ON BLOOD BORNE DISEASES

All **Emergency Medical Service Equipment and Units** sold thru the Program executed shall be compliant with Occupational Safety and Health Administration BLOOD BORNE pathogen standards, National Fire Protection Association, Inc standards, and Center for Disease Control recommendations.

Emergency Medical Service Units shall be designed to expedite the removal of blood and other body fluids, provide isolated disposal areas for needle sharps and infected material, and eliminate use of materials in the manufacturing of units which provides a growth media for BLOOD BORNE pathogens.

## 13. KKK-A-1822F - FEDERAL AMBULANCE SPECIFICATIONS

All Ambulance equipment offered and sold hereunder must meet Federal Ambulance Specification KKK-A-1822F, and all modifications and enhancements to that specification as detailed in this Invitation. A copy of the Federal Ambulance Specifications may be downloaded at no cost from the internet at:

FSS.GSA.GOV/VEHICLES/BUYING. ([http://www.ntea.com/Downloads/AMD\\_KKK-A-1822F.pdf](http://www.ntea.com/Downloads/AMD_KKK-A-1822F.pdf)).

**Note:** Class 2 (four wheel driven - 4X4), Configuration A for all Types (as referenced in KKK A-1822F) shall be included in the manufacturing options (**Form E**). All units are to be bid with **ALS Configuration** compliance. Offerors may offer a CREDIT on **Form E** for End User Agency choice of a **BLS Configuration** as an option as well.

## 14. H-GAC REQUIREMENTS (MODIFICATIONS & ENHANCEMENTS TO KKK-A-1822F)

H-GAC required additions to the KKK A-1822F specifications are contained in the following text boxes (reference number per KKK-A-1822F specification).

### 2.3 Order of Precedence. Order of Precedence Shall Be Modified To:

- 1) **H-GAC Specifications**
- 2) Ford's QVM Certification Is Important to the Cab-chassis Process from That Manufacturer. Therefore, If a Ford Cab-chassis is Provided, the Ford Cab-chassis Applications to Ambulance Manufacturing Shall Be Certified under Ford's QVM Certification Program.
- 3) Current Federal Ambulance Specifications
- 4) Ambulance Industry Standards

**3.1.5.1 Configuration "A" (ALS).** All emergency medical service units shall comply with minimum configuration "A" (ALS) specifications. Configuration "B" (BLS) may be offered as a credit option.

Any emergency medical service units ordered with configuration "A" (ALS) shall be provided a "red bag" trash container opening near the EMTs action area opening into a suitable container. Additionally, an IV/needle and sharps container shall be provided.

**On Type I & III Emergency Medical Service Units** the area shall be recessed so that a sharps container and waste container can be inserted into an opening which may be accessed by raising a lid, and the lid shall include a hold-down latch.

**3.5.3 Gross Vehicle Weight Ratings minimums** shall be as follows:

<b>Type</b>	<b>GVWR</b>
I & III	10,100
II	9,000
I & III-AD	14,000

### 3.6.1 Chassis-Frame.

On type I "additional (medium) duty" emergency medical service units the chassis frame shall be of a low-profile design incorporate minimum yield strength of 50,000 psi.

**3.6.4.1 Spin-on Oil Filter.** OEM standard for the engine supplied.

**3.6.4.2 Air Filter.** Dry paper element type air filter shall be applicable.

**3.6.4.4 Fuel System.** Factory installed fuel tanks, minimum capacity 35 gallons with solenoid selector switch for dual tanks.

**3.6.4.5 Cooling System.** Factory installed air conditioning with the heaviest duty cooling package available and heavy duty radiator (134A Freon)

**3.7.1 Electrical System.** On type I & III generator powered emergency medical service units, all cab/chassis electrical systems shall remain intact. Cab/chassis electrical systems shall act as an auxiliary system that will provide power to the primary system when the generator is not running.

**3.7.1.1 Warning Indicators.** On panels providing alpha/numeric displays with warning indicators the display shall be designed to scroll between warnings when two (2) or more warning conditions are present, or the warning indicator shall include an audible device which shall only cease when manually overridden, at which time the display shall scroll to any additional warnings.

**3.7.2 Wiring Installation.** On type I II, & III emergency medical service units all wiring shall be stamped and "function" coded over the continuous length of the wiring which shall be an uninterrupted run from the electrical panel to the fixture or item it serves. **No wiring splices shall be allowed.** The function nomenclature shall be a name (i.e. siren) on the wire and not a code to which the end user agency must refer to a table or listing. Only one component requiring electrical power shall be allowed on each wire. All wiring harnesses may be connected via a quick disconnect method.

Numerical coding shall be allowed for unusual options and additional harness for future expansion of unusual options between the electrical panel and control panels, but not color coding alone.

**3.7.2.2 Printed Circuits.** On type I, II & III emergency medical service units, the converter added electrical system may be centered around the use of a circuit board or other highly flexible and reliable solid-state technology. All parts common in design shall be interchangeable between any similar models offered by the manufacturer. The central electrical distribution area circuit board must be pre-printed.

**3.7.4 Windshield Wipers and Washers.** On emergency medical service units the OEM intermittent windshield wipers shall be furnished.

**3.7.6 Electrical Generating System.** On "generator powered" emergency medical service unit shall be provided by an on-board gasoline or diesel fueled generator set providing not less than 4.0 KW at 115 volts AC and shall be located in an isolated, insulated exterior compartment. The generator shall supply continuous power for total module electrical loads consisting of patient module air conditioning (115 volt AC), all 12 volt DC module systems including patient module dome lighting, emergency warning lighting systems, scene lighting, rear load lighting, electrical suction, and a 20 amp medical load or equal. Chassis powered electrical systems and emergency systems that operate only when the truck is running (siren, air horn) shall provide emergency back up with use of an automatic relay system.

**3.7.6.1 Engine High-Idle Speed Control.** Automatic. On type I & III chassis powered emergency medical service units an automatic throttle providing variable RPM conditions shall be installed on the chassis in compliance with KKK specifications. When activated, the throttle shall automatically increase the engine RPM when the amperage goes into a deficit state and automatically decrease when positive amperage is achieved.

**3.7.6.3 Voltmeter or Voltage Monitor.** Voltmeter shall be mounted in the Operator Control Panel, if not provided by OEM.

**3.7.8.1 Utility Power Connector.** In cases where a 115 Volt AC utility power connector is installed on an emergency medical service unit, the outlet shall be located at an exterior location approved by the end user agency and unit manufacturer. If an inverter is installed the outlet shall be powered by the inverter unless the type I & III "high performance" emergency medical service unit is attached to shoreline electrical power, then the outlet shall be powered by the shoreline power. The outlet shall include a metal or heavy-duty plastic cover designed for outdoor use and be enclosed in an electrical outlet box.

**3.7.8.3 Solid State Inverter for on Board 115 Volt AC Power.** In cases where a 1000 watt, 115 Volts AC continuous duty inverter is installed and wired to interior and exterior outlets of an emergency medical unit, the inverter switch shall be loaded in the EMT action area unless otherwise specified by the end user agency.

**3.7.9 Driver Compartment Controls.** In cases where sequential switching systems are installed allowing the driver to preset at least six (6) emergency lights or other warning devices (a single switch automatically sequences and turns them on, one at a time), switches shall be large enough to be activated/manipulated by operator wearing thick gloves.

**3.8.1 Ambulance Exterior Lighting.** All units quoted shall include at least one (1) side floodlight on all emergency medical service units.

**3.8.5.1 Patient Compartment Illumination.** At least six (6) dome lights shall be furnished with at least three (3) over the stretcher and three (3) over the Squad Bench

**3.9.7.3 Mud Flaps.** Mud flaps on all emergency medical service units shall be furnished in compliance with State of Texas Motor Vehicle laws.

**3.10.8 Doors.** On type I & III emergency medical service units, door hardware shall consist of recessed, stainless steel, locking paddle latches on compartments. All door lock mechanisms shall be fully enclosed within the door to prevent fouling of locks in the event of equipment shifts in the lock area. Patient module doors shall use a recessed, polished stainless steel, handle and latches. All patient module locking latches shall use a common key, except the drug compartment.

On type I & III emergency medical service units the door gaskets shall be placed in a manner that prevents damage by equipment or personnel dragging across the gaskets. All doors shall incorporate an extruded rubber seal located on the perimeter of the door. Full length stainless steel hinges, and pins shall be provided for all exterior doors. Over door padding shall be provided at the rear and curb side door, and above the walk-thru, if applicable.

**3.10.11 Floor Coverings and Color.** On all emergency medical service units (excluding Type II), the covering shall extend a minimum of four (4) inches up both side walls for easy cleaning.

**3.11.1 Interior Stowage Accommodations.** On Type I & III emergency medical service units the doors track for all sliding cabinet doors shall be constructed of extruded aluminum with slots for the installation of felt door tensioners on each side and a Teflon sliding guide on the bottom of the track. The material shall be installed in a slide or other manner providing ease of maintenance. The track shall be attached to the cabinet with recessed screws.

Cabinetry on all emergency medical service units shall be included in patient module warranty and all exposed areas with an extruded aluminum edge shall be smooth.

**3.11.4 Squad Bench, Seats, And Backrests.** The backside of the "CPR" seat backrest shall be lined with the same material as the counter space in the action area.

Seat belts furnished for the squad bench shall be automatic self-retracting on type I, II, & III emergency medical service units.

**3.12.1 Oxygen, Main Supply and Installation.** On type I & III emergency medical service units no less than three (3) outlets shall be provided; two (2) in the EMT action area and one (1) outlet on the curb-side wall.

Storage dimensions and mounting device shall be provided for an "H" size cylinder, rather than an "M" size cylinder.

**3.15.3.14 Drug Kit Compartment.** On type I, II, & III emergency medical service units a locking drug compartment shall be furnished in compliance to KKK specifications. The locking drug compartment shall have a unique lock, keyed differently from all others on the unit and at least two keys shall be furnished.

**4.2.1 Factory Inspection.** End user agency shall be responsible for travel and expenses related to factory inspections.

**6.4 Warranty.** The patient compartment, all modifications to the OEM chassis by Offeror on the accepted unit, equipment and parts shall be guaranteed for a minimum period of **ONE (1) years** against defects in design, materials, and workmanship. The warranty period shall begin upon final acceptance of the equipment. This warranty shall cover parts and labor expenses.

On type I & III emergency medical service MODULE the warranty period shall be **fifteen (15) years**.

This warranty shall be upgraded to its original status each time the module is remounted by Contractor or a Contractor authorized remount facility, not to exceed five (5) years above the original warranty.

Warranty of all system equipment shall be the sole responsibility of the Contractor under contract, but may be performed by their certified, designated agent.

In the event any component part of equipment or materials furnished under these specifications, or it's subsequent contract(s), becomes defective by reason of material or workmanship during said period, and the end user agency immediately notifies Contractor of such defect, Contractor shall at no expense to the End User agency or **H-GAC**, repair or replace equipment or component with new equipment or component.

Contractor shall furnish copies of warranties for all installed or otherwise provided equipment upon delivery of vehicle(s) to end user agencies. "On site" service shall be furnished for minor repairs and electrical problems by the contractor, but may be performed by their certified, designated agent emergency medical service units.

**\*\*\* End of Modifications and Enhancements to KKK Specification \*\*\***

## 15. MINIMUM CAB/CHASSIS SPECIFICATIONS FOR AMBULANCES

Offered commercial cab-chasses shall meet all specification herein, including the following:

- **All cab/chassis shall be current model Ford, Chevrolet, GMC, International, Freightliner or other compliant cab & chassis**, with 47A ambulance prep-package, where applicable, to be included in the base unit price.
- **Cab/chassis requirements**
  - 10,100 GVWR min. – Types I and III
  - 9,000 GVWR min. – Type II
  - 14,000 GVWR min. – Type I AD
- Chassis OEM engine suitable for proposed units intended use with automatic transmission and drive train, with spin-on oil filter, dry paper element type air filter, minimum one-half inch clearance between fan blades and radiator, and radiator with heavy duty coolant recovery system.
- Multi-speed automatic w/auxiliary transmission cooler
- Power steering
- Brakes, dual hydraulic power, rear anti-lock braking system on type I, II, and III, self adjusting with:
  - front – heavy duty disc
  - rear – heavy duty drum on Type I, II, and III
  - heavy duty disc on Type I AD
- Dual parking brake, cable actuated operated on type I, II, and III
- Factory air conditioning with engine driven compressor and environmentally safe freon, heavy duty cooling package and heavy duty radiator
- OEM tinted glass
- Front axle: 4,000 lbs. min. on Type I, II, and III  
5,000 lbs. min. on Type I AD
- Rear axle: 8,250 lbs. min. on Types I, III  
6,250 lbs. min. on Type II  
10,000 lbs. min on Type I AD
- Dual wheels, if applicable - wide track rear axle
- Unless specified by the end user, on Type I or III Modular Ambulance and Type II Van, single rear axle shall be the minimum specifications or according to payload requirements as indicated in the KKK specification.
- Rear axle ratio suitable for intended use
- Heavy duty front springs with front stabilizer bar
- Heavy duty gas shock absorbers front and rear
- Heavy duty rear springs designed for intended use
- Radial tires with highway tread
- Spare tire and wheel as above
- Chrome front bumper
- OEM Exterior mirrors suitable for intended use
- Dual heavy duty batteries providing cold cranking amperage suitable for intended use
- Mud flaps in compliance with Texas state law.
- Factory dual horns, electric
- Windshield wipers, with intermittent feature
- Factory installed fuel tanks, minimum capacity 35 gallons with solenoid selector switch for dual tanks
- Unless specified by the end user, paint should be Ford Polar White or approved equal
- Aero or equal halogen headlights w/impact-resistant lenses.
- **Electrical generating system**  
At minimum the ambulance shall be equipped with an OEM standard 220 amps of DC power from either a single or dual OEM alternator. Another brand of alternator may be substituted, provided the manufacturer of the alternator has a local service center and the alternator has been certified by a certified testing authority that the generating system meets the requirements of KKK-A-1822F. Increase to the capacity of the electrical system shall grow in accordance to the demand in the final electrical design of the system and the electrical load thereto. Exception to this requirement is an emergency medical service unit with an auxiliary generator set with electronic ignition, then the OEM cab-chassis 100 ampere or greater alternator is acceptable.
- **Gauges**
  - Voltmeter (showing total voltage)
  - Ammeter (+/-200 amp shunt type)

- Temperature
- Oil pressure
- Fuel level

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## 16. OPTIONS AND ACCESSORIES FOR AMBULANCES

Bidder shall provide a thorough listing of options on **Form E** for the categories listed below. Bidder may list/price these options individually or provide a catalog specifying the pricing/discount structure. All catalogs must be identified (name, date, year) on **Form E**. If catalog is submitted, bidder shall provide a copy of this catalog w/bid. The catalog/retail price book bid shall be the one in effect at the time of bid submittal. In any event, manufacturers' descriptions, part numbers, and pricing must be provided. Pricing must include installation on the vehicle when part of original vehicle order. Where one of these options is standard equipment, buyer may choose to take a credit in lieu of the required option, provided omission of the item does not make the unit non-compliant with **KKK, QVM, AMD**, and/or other certifications. This list is not meant to be restrictive or all inclusive. Offeror is expected to provide a complete listing of options/accessories with the response.

Note: Bidder is encouraged to list chassis credits ( where applicable) on **Form E**.

### Option and Accessory Categories

- Emergency Lighting & Light Bars
- Audible Warning Devices
- Bumpers, Guards & Trim
- Cab/chassis Options & Accessories
- Electrical Options & Accessories
- Operator Control Panel Options & Accessories
- Patient Module Exterior/Construction Options & Accessories
- Patient Module Interior Options & Accessories
- Patient Module Window Options
- Patient Transport/Restraint Options & Accessories

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## 17. REMOUNT SERVICES

Offeror MUST quote pricing for remounting of End User supplied modules/bodies on Contractor supplied cab/chassis. All remounts on Ford cab/chasses shall follow Ford QVM manufacturing/remanufacturing standards. Contractor supplied cab-chasses shall meet minimum applicable cab-chassis specifications as described herein. Remount services shall include removal of existing body, mounting on new chassis, and return of the body to previous operating condition, but not refurbishing (i.e. painting, new wiring, upholstery, new or additional controls. Remounts shall be quoted on **Form E**, including complete description and pricing. Refurbishing services and options shall be itemized and priced separately on **Form E**.

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## 18. OPTIONS & ACCESSORIES FOR VEHICLES OTHER THAN AMBULANCES

Offeror shall quote a wide variety of upgrades and accessories to insure that End Users may be able to configure any purchased vehicle to meet their requirements.

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## 19. REQUIREMENTS FOR EQUIPMENT OTHER THAN AMBULANCES

Equipment other than ambulances shall be built to standard published OEM specifications for the specific equipment offered, and must meet the requirements of any applicable federal (FMVSS), state (TxDOT) or local law or regulation. All emergency vehicles, chassis, modular body equipment, devices, accessories, and electronic equipment delivered under this contract shall carry the manufacturers' standard warranty for a minimum of 1 year against defects in materials, workmanship and performance.

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## 20. COMPETITIVE PRICING

By submission of a response, **Offeror** certifies that offered pricing is as good as or better than pricing offered to local government customers individually or thru any other program under normal circumstances. If such is not the case, **Offeror** shall explain how offered pricing differs from "best" pricing, and by how much.

Specifications prepared by  
**Houston-Galveston Area Council  
Cooperative Purchasing Program**

**This is the end of the Section B**



## SECTION C - H-GAC FORMS

For Use In Responding To Competitive Bid And Proposal Invitations

Invitation No.: AM04-10

Title: Ambulances, EMS & Other Special Service Vehicles

This Section contains the following **H-GAC FORMS**.

FORM	DESCRIPTION
Form A:	Offeror Identification and Authorized Signatory
Form B:	Historically Underutilized Business Enterprises
Form C:	Response Checklist
Form D:	Offered Items Pricing
Form E:	Published Options

These *FORMS* are hereby made available in electronic format. They should be copied to Offeror's computer for completion and/or printout as required. The *FORMS* **may not** be changed or altered in any way, except as may be specified on the *FORM*.

**ALL** completed *FORMS* must also be submitted electronically on CD-ROM, excepting of course for signatures. The printed "Original" of the response will be considered as the official copy in case of any discrepancy between the electronic version and the printed Original.



**FORM A - OFFEROR IDENTIFICATION & AUTHORIZED SIGNATORY**  
**(DO NOT handwritten this Form. Information must be typed in.)**

**Invitation No.:** AM04-10

**Invitation Title:** Ambulances, EMS & Other Special Service Vehicles

**Offeror Company:**

(Legal name of business which will appear on contract, if awarded)

**Offeror Status:** ☐ **Manufacturer**

☐ **Dealer/Distributor**

☐ **Other**

**Response Type(1):** ☐ **Single Offeror Acting Alone Or As Lead**

☐ **Multiple Offerors Acting Jointly**

**Contract Signatory(2):**

**Title:**

**Mailing Address(3):**

Street/PO Box

City

State & Zip

**Physical Address:**

Street

City

State & Zip

**Phone:**

**Fax:**

**Email Address:**

**Federal Tax ID No.:**

**Web Page URL:**

(1) If Joint Offering, all parties must submit a signed Form A. A contract will be offered to each.

(2) Person who will sign final contract documents if an award is made.

(3) Address to which final contract documents would be sent for signature.

**Member Contact Information**

**Contact Person(4):**

**Title:**

**Mailing Address:**

Street/PO Box

City

State & Zip

**Physical Address:**

Street

City

State & Zip

**Toll Free Phone:**

**Fax:**

**Email Address:**

(4) Person who End Users will contact for product information and to get pricing quotes.

**The Signatory below, on behalf of Offeror:**

- Acknowledges having thoroughly reviewed the Invitation;
- Attests to having the authority to sign this response and commit Offeror to honor all requirements;
- Makes, under penalty of perjury, all required Offeror Certifications as detailed in General Terms;
- Certifies that all information provided in this Response is true and correct.

**Signature:**

**Title:**

**Printed Name:**

**Date:**

**FORM B - HISTORICALLY UNDERUTILIZED BUSINESS ENTERPRISES**

Procurement No.: AM04-10

Title: Ambulances, EMS &amp; Other Special Service Vehicles

Offeror: \_\_\_\_\_

Most, if not all, of the Members of HGACBuy are subject to various requirements relative to purchasing goods and services from Historically Underutilized Business Enterprises (HUBs)(See Note 1). These requirements are promulgated by federal and state governmental authorities, and include measureable criteria such as 'percentage of total dollars spent directed to HUBs', 'number of HUB contractors used', 'HUB subcontractors employed by primary contractors', etc. These requirements are generally formalized in goal oriented programs.

HGACBuy is comitted to promoting full and equal business opportunities for HUB contractors, and to assisting Cooperative Purchasing Program (COOP) Members in meeting mandated HUB goals. In that regard, Contractor shall make a good faith effort to use the services of Certified/Listed (See Note 2) HUBs whenever possible.

As part of a good faith effort, Contractor agrees to work with and assist HGACBuy Members in meeting HUB targets and goals, as may be required by any rules, processes or programs they might have in place. Such assistance may include such things as compliance with reporting requirements, provision of documentation, consideration of 'Certified/Listed' subcontractors, provision of documented evidence that an active participatory role for a HUB entity was considered in a procurement transaction, etc.

Note 1: There are many designations other than "HUB" used across the country within various jurisdictions. Examples include terms such as Disadvantaged Business Enterprise (DBE), Minority Owned Business Enterprise (MBE), Woman Owned Business Enterprise (WBE), Small Disadvantaged Business (SDB), Small, Woman or Minority-owned Business (SWAM), etc. Regardless of the formal designation, the overall objective of the relavant programs is basically the same, i.e. to insure that disadvantaged and underutilized members of the business community receive a fair share of public spending. The term HUB as used herein shall be understood to encompass all such programs/business enterprises, no matter what terminology is used by the Member.

Note 2: The terms "Certified" and "Listed" as used in conjunction with HUB programs relate to the process of HUB qualification review. Jurisdictions usually require that companies claiming HUB status be reviewed and confirmed as meeting certain minimum requirements to claim that status, and that the review and confirmation process be carried out by certain designated entities. They are then "Certified" or "Listed" by having their name included on an official listing published by the Certifying or Listing Authority.

Accepted and Agreed By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**HUB Status Of Offeror**☐ Offeror is a HUB, as detailed below.☐ Offeror is not a HUB.

Designation(s):

☐ HUB☐ DBE☐ MBE☐ WBE☐ Other

Certifying/Listing Authority(s):

**Subcontracts**

On a separate sheet, list any subcontractors that would be employed in providing products or services related to this procurement. Include subcontractor name, designation (HUB, DBE, etc.) and certifying/listing authority.

☐ Subcontractor List attached.☐ No Subcontractors will be used.

**FORM C - RESPONSE CHECKLIST**

Procurement No.: AM04-10

**Title:** Ambulances, EMS & Other Special Service Vehicles**Offeror:** \_\_\_\_\_

This *FORM* is provided to help insure that all required Response elements have been completed and included, or certified as being available upon request. **Responses that do not comply with all requirements may be considered non-compliant.** Offeror's signatory must review each item below, and certify by initialing in the space to the right.

**This Response Includes:****Init.**

- |  |  |
|--|--|
| <b>1</b> An "Original" of all required <i>FORMS</i> and documents, plus one copy, each in a separate <b>hard-sided</b> 3-ring binder.  |  |
| <b>2</b> A completed <b>electronic copy</b> of <u>ALL</u> <b>Forms</b> , and any other documents required by this Invitation to be submitted electronically, on electronic media, e.g. CD-ROM.   |  |
| <b>3</b> The required list of <b>References</b> .  |  |
| <b>4</b> A complete description of Offeror's " <b>Service Organization</b> ", detailing support locations, hours, personnel and parts/service availability.  |  |
| <b>5</b> Complete <b>Warranty Documentation</b> for all Products offered.  |  |
| <b>6</b> If the <b>Non-Resident Reciprocal Bid Act</b> applies, a copy of your state statute and a determination of the status of Texas bidders/proposers in your home state. If not applicable, indicate "N/A"  |  |
| <b>7</b> If offer includes motor vehicles to be sold in Texas, copies of all current <b>licenses</b> as required by the Texas Motor Vehicle Commission Code. If not applicable, indicate "N/A"   |  |
| <b>8</b> The manufacturer's latest <b>Specification Documents</b> detailing standard features, operating characteristics, etc., for each Base Product Item offered.  |  |
| <b>9</b> <b>Form CIQ</b> , if required by law, completed and signed.<br>Go to <a href="http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm">http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm</a> to get instructions and download the Form. |  |

FORM D - OFFERED ITEMS PRICING		Procurement No.:	AM04-10
Offeror Name:			
H-GAC Product Code	Item Description (Offeror may not change any descrtiption or add items)	Offered Price	
A. American Emergency Vehicles			
A. Ambulance			
AA01	A-MD-11, International Navistar, TraumaHawk 164"L x 95"W x 72"HR		
AA02	A-MD-12, Freightliner M2, TraumaHawk 164"L x 95"W x 72"HR		
AA03	A-T1-13, FORD F-350 4x2, Type I TraumaHawk 148"L x 95"W x 68"HR		
AA04	A-T1-14, FORD F-450 4x2, Type I TraumaHawk 148"L x 95"W x 68"HR		
AA05	A-T1-15, DODGE 4500 4x2, Type I TraumaHawk 148"L x 95"W x 68" HR		
AA06	A-T2-16, FORD E350 VAN, Type II TraumaHawk, 2K		
AA07	A-T3-18, FORD E350, Type III TraumaHawk DR-92, 145"L x 92"W x 66"HR		
AA08	A-T3-19, FORD E350, Type III TraumaHawk 148"L x 95"W x 68"HR		
AA09	A-T3-20, FORD E-450, Type III TraumaHawk 164"L x 95"W x 68"HR		
AA10	A-T3-21, FORD E-450, Type III TraumaHawk Z5, 164"L x 95"W x 68"HR		
AA11	A-T3-23, CHEVY/GMC 3500, Type III TraumaHawk DR92 145"L x 92"W x 66" HR		
AA12	A-T3-24, CHEVY/GMC 3500, Type III TraumaHawk 148"L x 95"W x 68" HR		
AA13	A-T2-26, DODGE Type II Sprinter Van		
AA14	A-T2-27, FORD E-350, Type II TraumaHawk, 2K (Gasoline)		
AA15	A-T3, 29, FORD E-450, Type III TraumaHawk (Gasoline) 164L x 95"W x 68"HR		
AA16	A-T3-30, FORD E-450, Type III TraumaHawk Z5 (Gasoline) 164L x 95"W x 68"HR		
AA17	A-T3-31, DODGE Type III Sprinter		
AA18	A-T3-32 FORD E-350, Type III TraumaHawk DR92 (Gasoline) 145"L x 92"W x 66"HR		
AA19	A-T3-33 GM4500, Type III TraumaHawk 164"L x 95"W x 68"HR		
AA20	A-T3-34 FORD E350, Type III TraumaHawk (Gasoline) 148"L x 95"W x 68"HR		
AA21	A-T1-35, FORD F350, Type I TraumaHawk DR92 141"L x 90"W x 66"HR		
B. Blanchat Mfg. Inc.			
C. Special Service			
BC01	B-27-F550 Rescue First Response Reg Cab Ford F-550 Gas 4x4, 19,500 GVWR, 84" CA, Welded Steel Structure - Boxes 21" x 108" x 50" ea. side, 2 Upswing Doors / Side		
BC02	B-27-F650 Rescue First Response Reg Cab Ford F-650 Cummins Diesel 4x2, 84" CA, Welded Steel Structure - Boxes 21" x 108" x 50" ea. side, 2 Upswing Doors / Side		
BC03	B-27-D5500 Rescue First Response Reg Cab Dodge 5500 Diesel 4x4, 19,500 GVWR, 84" CA, Welded Steel Structure - Boxes 21" x 108" x 50" ea. side, 2 Upswing Doors / Side		
BC04	B-27-IH Dura Star Rescue First Response Reg Cab International Dura Star 4x2, 84" CA, Welded Steel Structure - Boxes 21" x 108" x 50" ea. side, 2 Upswing Doors / Side		
BC05	B-24-F550 Rescue First Response Reg Cab Ford F-550 Gas 4x4, 17,500 GVWR, 60" CA, Welded Steel Structure - Boxes 13" x 85" x 50" ea. side, 2 Upswing Doors / Side		
BC06	B-24-D5500 Rescue First Response Reg Cab Dodge 5500 Diesel 4x4, 17,500 GVWR, 60" CA, Welded Steel Structure - Boxes 13" x 85" x 50" ea. side, 2 Upswing Doors / Side		
BC07	B-25-F550 Rescue First Response Reg Cab Ford F-550 Gas 4x4, 17,500 GVWR, 60" CA, Welded Steel Structure - Translength/Transverse Boxes 96" x 108" x 50", 2 Upswing Doors / Side, 1 Upswing Door at Rear		
BC08	B-25-D5500 Rescue First Response Reg Cab Dodge 5500 Diesel 4x4, 17,500 GVWR, 60" CA, Welded Steel Structure - Translength/Transverse Boxes 96" x 108" x 50", 2 Upswing Doors / Side, 1 Upswing Door at Rear		
C. Boston Whaler			

<b>C. Special Service</b>		
<b>CC01</b>	Boston Whaler, 19' Guardian Rescue Boat	
<b>CC02</b>	Boston Whaler, 22' Guardian Rescue Boat	
<b>CC03</b>	Boston Whaler, 25' Guardian Rescue Boat	
<b>CC04</b>	Boston Whaler, 27' Challenger Rescue Boat	
<b>CC05</b>	Boston Whaler, 27' Guardian Rescue Boat	
<b>CC06</b>	Boston Whaler, 27' Vigilant Rescue Boat	
<b>D. Braun</b>		
<b>A. Ambulance</b>		
<b>DA01</b>	Express - Type I - Ford F-350 - 6.0 L Engine - 13,000# GVWR - 165" Wheelbase- 68" Headroom - 144"L Full Seam Welded Module - Sliding Side Door	
<b>DA02</b>	Express-Type III-Ford E-350 - 6.8L V10 Gasoline Engine - 11,500# GVWR - 138" Wheelbase - 68" Headroom - 144"L Full Seam Welded Module - Sliding Side Door	
<b>DA03</b>	Express- Type III - Chev G-3500 - 6.0 L Engine - 12,300# GVWR - 139" Wheelbase - 68" Headroom - 144"L Full Seam Welded Module - Sliding Side Door	
<b>DA04</b>	Express - Type I - Dodge D-3500 - 6.7 L Engine - 12,500# GVWR - 167" Wheelbase- 68" Headroom - 144"L Full Seam Welded Module - Sliding Side Door	
<b>DA05</b>	Liberty - Type III - Chevy G-4500 - 6.6 L Engine - 14,200# GVWR 159" Wheelbase - 72" Headroom - 156" Full Seam Welded Module - Sliding Side Door	
<b>DA06</b>	Liberty - Type III - Ford E-450 - 6.0 L Engine - 14,500# GVWR 158" Wheelbase - 72" Headroom - 156" Full Seam Welded Module - Sliding Side Door	
<b>DA07</b>	Liberty - Type I - Dodge D-4500 - 6.7 L Engine - 12,500#GVWR 168" Wheelbase - 72" Headroom - 156" Full Seam Welded Module - Sliding Side Door	
<b>DA08</b>	Liberty - Type I - Ford F-450 - 6.4 L Engine - 16,500#GVWR 165" Wheelbase - 72" Headroom - 156" Full Seam Welded Module - Sliding Side Door	
<b>DA09</b>	Chief XL - Type III - Chev G-4500 6.0L Engine - 12,300# GVWR 189" Wheelbase - 72" Headroom - 169" L Full Seam Welded Module - Sliding Side Door	
<b>DA10</b>	Chief XL Prestige - Type III - Ford E-450 - 6.0L Engine - 14,050# GVWR - 158" Wheelbase - 72" Headroom - 169"L Full Seam Welded Module - Sliding Side Door	
<b>DA11</b>	Chief XL Prestige - Type I - Ford F450 - 6.0L Engine - 16,000# GVWR - 189" Wheelbase - 72" Headroom -166"L Full Seam Welded Module - Sliding Side Door	
<b>DA12</b>	Chief XL - Type I Dodge D-4500 - 6.7 L Engine - 12,500#GVWR 168" Wheelbase - 72" Headroom - 166"Full Seam Welded Module - Sliding Side Door	
<b>DA13</b>	Super Chief - Type I Medium Duty - International LP4300- DT466 - 220 Hp Engine - 20,000# GVWR - 73" Headroom - 175" Wheelbase - 170" Full Seam Welded Module	
<b>DA14</b>	Super Chief - Type I Medium Duty - Spartan Furion - 285 Hp Engine - 30,600# GVWR - 73" Headroom - 162" Wheelbase - 170" Full Seam Welded Module	
<b>DA15</b>	Super Chief - Type I Medium Duty - Freightliner M2 - CUM ISB 6.7 - 20,000#GVWR - 73" Headroom - 174" Wheelbase - 170" Full Seam Welded Module	
<b>DA16</b>	Patriot - Type I Medium Duty - Spartan Furion - 285 Hp Engine - 30,600# GVWR - 73.5" Headroom - 185" Wheelbase - 49"/170" Full Seam Welded Module	
<b>E. Braun Northwest</b>		
<b>A. Ambulance</b>		
<b>EA01</b>	North Star - Type 1 - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
<b>EA02</b>	North Star - Type 1 - Dodge 3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
<b>EA03</b>	North Star - Type 1 - Chevrolet K3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
<b>EA04</b>	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
<b>EA05</b>	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	
<b>EA06</b>	North Star - Type 1 - Dodge 4500 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	
<b>EA07</b>	North Star - Type 1 - Medium Duty - Ford F650 4x2 - Diesel Engine - 167"L x 96"W x 72" HR	
<b>EA08</b>	North Star - Type 1 Medium Duty - International - Diesel Engine - 167"L x 96"W x 72" HR	
<b>EA09</b>	North Star - Type 1 Medium Duty - Freightliner - Diesel Engine - 167"L x 96"W x 72" HR	
<b>EA10</b>	North Star - Type 2 - MB Sprinter Van	

<b>EA11</b>	North Star - Type 3 - Ford E350 - Gas Engine - 147"L x 94"W x 72" HR	
<b>EA12</b>	North Star - Type 3 - GMC/Chevrolet G3500 - Diesel Engine - 147"L x 94"W x 72" HR	
<b>EA13</b>	North Star - Type 3 - Ford E450 - Gas Engine - 167"L x 94"W x 72" HR	
<b>EA14</b>	North Star - Type 3 - GMC/Chevrolet G4500 - Diesel Engine - 167"L x 94"W x 72" HR	
<b>B. EMS/Rescue</b>		
<b>EB01</b>	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	
<b>EB02</b>	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	
<b>EB03</b>	North Star - Fire Rescue - Dodge 5500 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	
<b>EB04</b>	North Star - Fire Rescue - Dodge 5500 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	
<b>EB05</b>	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	
<b>EB06</b>	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	
<b>EB07</b>	North Star - Fire Rescue - Dodge 5500 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	
<b>EB08</b>	North Star - Fire Rescue - Dodge 5500 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	
<b>EB09</b>	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	
<b>EB10</b>	North Star - Fire Rescue - Dodge 5500 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	
<b>EB11</b>	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	
<b>EB12</b>	North Star - Fire Rescue - Dodge 5500 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	
<b>C. Special Service</b>		
<b>EC01</b>	North Star - Prisoner Transport - Ford E350 - Gas Engine - 138"L x 94"W x 57.875"HR	
<b>EC02</b>	North Star - Prisoner Transport - Ford F350 4x4 - Diesel Engine - 143"L x 94"W x 57.75"HR	
<b>EC03</b>	North Star - Prisoner Transport - Ford F450 4x2 Regular Cab - Diesel Engine - 191"L x 94"W x	
<b>EC04</b>	North Star - Prisoner Transport - Ford F550 4x2 - Regular Cab - Diesel Engine - 197"L x 94"W	
<b>EC05</b>	North Star - Prisoner Transport - Freightliner 4x2 - Regular Cab - Diesel Engine - 197"L x 94"	
<b>EC06</b>	North Star - Prisoner Transport - Ford F650 4x2 - Super Cab - Diesel Engine - 197"L x 94" W x	
<b>EC07</b>	North Star - Prisoner Transport - Dodge 4500 4x2 Regular Cab - 197"L x 94"W x 72 "HR	
<b>EC08</b>	North Star - EOD Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 191"L x 94" W x	
<b>EC09</b>	North Star - EOD Command - International 4400 4x2 - Diesel Engine - 222"L x 100"W x 84"HR	
<b>EC10</b>	North Star - SWAT Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 192"L x 94" W	
<b>EC11</b>	North Star - Hazardous Materials Command - Ford F550 4x4 - Regular Cab - Diesel Engine -	
<b>EC12</b>	North Star - Crime Scene Command - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72"HR	
<b>EC13</b>	North Star - Mobile Command - Ford F650 4x2 - Diesel Engine - 196"L x 94"W x 76"HR	
<b>EC14</b>	North Star - Wildland Crew Body - 198"L x 98"W x 78" HR	
<b>F. Danko</b>		
<b>B. EMS/Rescue</b>		
<b>FB01</b>	Light Rescue, 10' Walk-Around Aluminum Body, Ford F450, 2-Door, (4x2)	
<b>FB02</b>	Light Rescue, 12' Walk-Around Aluminum Body, Ford F550, 2-Door, (4x2)	
<b>FB03</b>	Medium Rescue, 15'5" Walk-Around Composite body w/Crew Area, Ford F750, 2-Door, (4x2)	
<b>G. Dodgen Industries</b>		
<b>C. Special Service</b>		
<b>GC01</b>	22' Mobile Command Center; A Hand Molded and Gelcoated Fiberglass Self-Contained Unit on a Ford E-350 Cutaway Chassis	
<b>GC02</b>	24' Mobile Command Center; A Hand Molded and Gelcoated Fiberglass Self-Contained Unit	
<b>GC03</b>	27' Mobile Command Center; A Hand Molded and Gelcoated Fiberglass Self-Contained Unit on a Ford E-450 Cutaway Chassis	
<b>GC04</b>	27' SWAT Unit; A Hand Molded and Gelcoated Fiberglass Self-Contained Unit on a Ford E-450 Cutaway Chassis	

<b>GC05</b>	27' Mobile Command Center; A Hand Molded and Gelcoated Fiberglass Self-Contained Unit on a Ford E-450 Cutaway Chassis	
<b>H. Emergency Vehicles Inc. (EVI)</b>		
<b>C. Special Service</b>		
<b>HC01</b>	Ford 450, 2-Door, (4 x 2) Single Axle, 10' 'Non-Walk-In Aluminum Rescue Body	
<b>HC02</b>	Ford 550, 2-Door, (4 x 2) Single Axle, 12' 'Non-Walk-In Aluminum Rescue Body	
<b>HC03</b>	Ford 550, 2-Door, (4 x 2) Single Axle, 12' Walk-In Aluminum Rescue Body	
<b>HC04</b>	Ford 550, 2-Door, (4 x 2) Single Axle, 14' Tactical/Command Aluminum Body	
<b>HC05</b>	Ford 550, 2-Door, (4 x 2) Single Axle, 16' Tactical/Command Aluminum Body	
<b>HC06</b>	International 4400, 2-Door, Single Axle, 20' Tactical/Command Aluminum Body	
<b>HC07</b>	Freightliner M2, 2-Door, Single Axle, 20' Tactical/Command Aluminum Body	
<b>HC08</b>	International 4400, 2-Door, Single Axle, 28' Tactical/Command Aluminum Body	
<b>HCC9</b>	Freightliner M2, 2-Door, Single Axle, 28' Tactical/Command Aluminum Body	
<b>HC10</b>	KME Custom 2-Door, Single Axle, 30' Tactical/Command Aluminum Body	
<b>HC11</b>	Freightliner MT55, Single Axle, 28' Step Van Tactical/Command Aluminum Body	
<b>HC12</b>	Freightliner M2, Single Axle, 24' EOD/Command Aluminum Body	
<b>I. Farber Specialty Vehicles</b>		
<b>C. Special Service</b>		
<b>IC01</b>	E450-CUTAWAY-23 23' CRIME SCENE UNIT	
<b>IC02</b>	E450-CUTAWAY-25 25' COMMAND CENTER	
<b>IC03</b>	CC5500-19500-325HP 25' MULTI PURPOSE COMMAND CENTER	
<b>IC04</b>	CC5500-22000-300HP 29' INTEROPERABILITY VAN	
<b>IC05</b>	MH30-V10-362HP 30' COMMAND CENTER	
<b>IC06</b>	MH33-V10-362HP 33' COMMAND CENTER	
<b>IC07</b>	MH38-V10-362HP 38' COMMAND CENTER 3	
<b>IC08</b>	MH38-V10-362HP – CC 38' COMMAND COMMUNICATIONS CENTER	
<b>IC09</b>	S27FL-MT55-260HP 27' BOMB/ARSON UNIT	
<b>IC10</b>	S29FL-MT55-260HP 29' COMMAND CENTER	
<b>IC11</b>	S33FL-MT55-260HP 33' COMMAND CENTER	
<b>IC12</b>	S35FL-MT55-260HP 35' COMMAND CENTER	
<b>IC13</b>	S39FL-MT55-260HP 39' COMMAND CENTER	
<b>IC14</b>	S39WB-MT55-260HP 39' COMMAND CENTER	
<b>IC15</b>	S39WB-MT55-260HP-CC 39' COMMAND COMMUNICATIONS CENTER	
<b>IC16</b>	FARBER37FL-XCR 37. 37' COMMAND CENTER	
<b>IC17</b>	FARBER40FL-XCR 40' COMMAND CENTER	
<b>IC18</b>	M2-MBE900-350HP 37' COMMAND CENTER	
<b>IC19</b>	SPRINTER-3500-MBE-3.0L 21' COMMAND CENTER	
<b>IC20</b>	TRAILER-30 30' COMMAND / COMMUNICATIONS CENTER	
<b>IC21</b>	TRAILER-53 53' COMMUNICATIONS/HAZMAT/COMMAND CENTER	
<b>IC22</b>	PREVOST H3-45 45' COMMAND CENTER	
<b>J. Ferrara</b>		
<b>B. EMS/Rescue</b>		
<b>JB01</b>	Ford F-550 (4 x 2) Chassis, 2 Door, Light Duty 60" cab to axle Walk-Around Rescue	
<b>JB02</b>	Ford F-550 (4 x 2) Chassis, 2 Door, Light Duty 84" cab to axle Walk-Around Rescue	
<b>JB03</b>	Ford F-550 (4 x 2) Chassis, 2 Door, Light Duty 108" cab to axle Walk-Around Rescue	
<b>JB04</b>	Ford F-550 (4 x 2) Chassis, 2 Door, Light Duty 120" cab to axle Walk-Around Rescue	
<b>JB05</b>	Ford 550, 2-door Cab, Single Axle, Extruded Aluminum Body, NON-Walk-In LIGHT Rescue	
<b>JB06</b>	Ford 550, 2-door Super Cab, Single Axle, Extruded Aluminum Body, NON-Walk-In LIGHT Rescue	
<b>JB07</b>	Ford 550, 4-door Cab, Single Axle, Extruded Aluminum Body, NON-Walk-In LIGHT Rescue	
<b>JB08</b>	Dodge (4 x 2) Chassis, 2 Door, Light Duty 60" cab to axle Walk-Around Rescue	
<b>JB09</b>	Dodge (4 x 2) Chassis, 2 Door, Light Duty 84" cab to axle Walk-Around Rescue	

<b>JB10</b>	Dodge (4 x 2) Chassis, 2 Door, Light Duty 108" cab to axle Walk-Around Rescue	
<b>JB11</b>	Dodge (4 x 2) Chassis, 2 Door, Light Duty 120" cab to axle Walk-Around Rescue	
<b>JB12</b>	GMC 4500 (4 x 2) Chassis, 2 Door, Light Duty 60" cab to axle Walk-Around Rescue	
<b>JB13</b>	GMC 4500 (4 x 2) Chassis, 2 Door, Light Duty 84" cab to axle Walk-Around Rescue	
<b>JB14</b>	GMC 4500 (4 x 2) Chassis, 2 Door, Light Duty 108" cab to axle Walk-Around Rescue	
<b>JB15</b>	GMC 4500 (4 x 2) Chassis, 2 Door, Light Duty 120" cab to axle Walk-Around Rescue	
<b>K. Ford</b>		
<b>C. Special Service</b>		
<b>KC01</b>	Disaster Rapid Response Truck on a Ford Transit Connect Chassis	
<b>KC02</b>	60" CA Plastisol Composites of America Light Fire Rescue Body in GRP (Glassfibre Reinforced Polyester) on Ford F350 4x2 Chassis	
<b>KC03</b>	84" CA Plastisol Composites of America Light Fire Rescue Body in GRP (Glassfibre Reinforced Polyester) on Ford F450 4x2 Chassis	
<b>L. Frazer</b>		
<b>A. Ambulance</b>		
<b>LA01</b>	Type I 12' on Chevrolet C3500 Gas DRW Cab/Chassis, Gen Pwr Mod	
<b>LA02</b>	Type I 12' on Chevrolet C3500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA03</b>	Type I 12' on Ford F-350 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA04</b>	Type I 12' on Ford F-450 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA05</b>	Type I 12' on Dodge Ram 3500 Gas DRW Cab/Chassis, Gen Pwr Mod	
<b>LA06</b>	Type I 12' on Dodge Ram 3500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA07</b>	Type I 12' on Dodge Ram 4500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA08</b>	Type I 14' on Ford F-450 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA09</b>	Type I 14' on Ford F-550 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA10</b>	Type I 14' on Dodge Ram 4500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA11</b>	Type I 14' on Dodge Ram 5500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA12</b>	Type I 14' on Freightliner Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA13</b>	Type I 14' on International 4300LP Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA14</b>	Type I 14' on International 4100 Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA15</b>	Type I 14' on International TerraStar Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA16</b>	Type III 12' on Chevrolet G-cutaway Gas DRW Cab/Chassis, Gen Pwr Mod	
<b>LA17</b>	Type III 12' on Chevrolet G-cutaway Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA18</b>	Type III 12' on Ford E-350 Gas DRW Cab/Chassis, Gen Pwr Mod	
<b>LA19</b>	Type III 14' on Chevrolet G4500 Cutaway Gas DRW Cab/Chassis, Gen Pwr Mod	
<b>LA20</b>	Type III 14' on Chevrolet G4500 Cutaway Diesel DRW Cab/Chassis, Gen Pwr Mod	
<b>LA21</b>	Type III 14' on Ford E-450 Gas DRW Cab/Chassis, Gen Pwr Mod	
<b>C. Special Service</b>		
<b>LC01</b>	Urban Command Vehicle 8'9" on Chevrolet C2500 Gas SRW Crew Cab/Chassis	
<b>LC02</b>	Urban Command Vehicle 8'9" on Chevrolet C2500 Diesel SRW Crew Cab/Chassis	
<b>LC03</b>	Urban Command Vehicle 8'9" on Chevrolet C3500 Gas SRW Crew Cab/Chassis	
<b>LC04</b>	Urban Command Vehicle 8'9" on Chevrolet C3500 Diesel SRW Crew Cab/Chassis	
<b>LC05</b>	Urban Command Vehicle 8'9" on Ford F-350 Gas SRW SuperCab/Chassis	
<b>LC06</b>	Urban Command Vehicle 8'9" on Ford F-350 Gas SRW Crew Cab/Chassis	
<b>LC07</b>	Urban Command Vehicle 8'9" on Ford F-350 Diesel SRW SuperCab/Chassis	
<b>LC08</b>	Urban Command Vehicle 8'9" on Ford F-350 Diesel SRW Crew Cab/Chassis	
<b>LC09</b>	Urban Command Vehicle 8'9" on Dodge Ram 3500 Gas SRW Crew Cab/Chassis	
<b>LC10</b>	Urban Command Vehicle 8'9" on Dodge Ram 3500 Diesel SRW Crew Cab/Chassis	
<b>LC11</b>	Urban Command Vehicle 9'9" on Chevrolet C3500 Gas DRW Crew Cab/Chassis	
<b>LC12</b>	Urban Command Vehicle 9'9" on Chevrolet C3500 Diesel DRW Crew Cab/Chassis	
<b>LC13</b>	Urban Command Vehicle 9'9" on Ford F-350 Gas DRW SuperCab/Chassis	
<b>LC14</b>	Urban Command Vehicle 9'9" on Ford F-350 Gas DRW Crew Cab/Chassis	
<b>LC15</b>	Urban Command Vehicle 9'9" on Ford F-350 Diesel DRW SuperCab/Chassis	
<b>LC16</b>	Urban Command Vehicle 9'9" on Ford F-350 Diesel DRW Crew Cab/Chassis	
<b>LC17</b>	Urban Command Vehicle 9'9" on Ford F-450 Diesel DRW SuperCab/Chassis	



<b>LC18</b>	Urban Command Vehicle 9'9" on Ford F-450 Diesel DRW Crew Cab/Chassis	
<b>LC19</b>	Urban Command Vehicle 9'9" on Dodge Ram 3500 Gas DRW Crew Cab/Chassis	
<b>LC20</b>	Urban Command Vehicle 9'9" on Dodge Ram 3500 Diesel DRW Crew Cab/Chassis	
<b>LC21</b>	Urban Command Vehicle 9'9" on Dodge Ram 4500 Diesel DRW Crew Cab/Chassis	
<b>LC22</b>	Urban Command Shell on Chevrolet C3500 Diesel SRW Crew Cab/Chassis	
<b>LC23</b>	Urban Command Shell on Ford F-350 Diesel SRW Crew Cab/Chassis	
<b>LC24</b>	Urban Command Shell on Dodge Ram 3500 Diesel SRW Crew Cab/Chassis	
<b>M. Frontline Communications</b>		
<b>C. Special Service</b>		
<b>MC01</b>	C-17 Chevrolet Suburban-4x4, (2) equipment racks, I/O panel, MEPS Power system	
<b>MC02</b>	C-23-A/B Dodge/Freightliner Sprinter 3500HC diesel van - 11030 GVWR - 23 feet approximate length - 8.0kW diesel generator.	
<b>MC03</b>	EOD-K9, Ford F-450 king cab chassis, 4x4, 22 feet approximate length	
<b>MC04</b>	C-25 International 4200 or equivalent - 26,000 (2X4) GVWR - 25 feet approximate length - Modular aluminum body - 8.0kW diesel generator.	
<b>MC05</b>	C-31 MT-55 chassis, 31 feet approximate length, 218" wheelbase, Cummins diesel 260 HP engine, Allison 2100 series EVS transmission, 15kw water cooled diesel powered generator.	
<b>MC06</b>	C-30 Freightliner M2-106 or International 4200 chassis or equivalent - 33,000 GVWR - 30 feet approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC07</b>	C-33 SWAT, Ford F-750 chassis or equivalent, 26,000 gvwr, 33 feet approximate length, Modular aluminum body - 15kw diesel generator	
<b>MC08</b>	C-35 Freightliner M2-106 or International 4300 chassis or equivalent - 33,000 GVWR - 35 feet approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC09</b>	C-35X-1 Freightliner M2-106 International 4300 chassis or equivalent - 35,600 GVWR - 35 feet approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC10</b>	C-35X-2 Freightliner M2-106 International 4300 chassis or equivalent - 35,600 GVWR - 35 feet approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC11</b>	C-40 Freightliner M2-106 International 7400 chassis or equivalent - 54,000 GVWR - 40 feet 9 inches approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC12</b>	C-40X-1 Freightliner M2-106 International 7400 chassis or equivalent - 54,000 GVWR - 40 feet 9 inches approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC13</b>	C-40X-2 Freightliner M2-106 International 7400 chassis or equivalent - 54,000 GVWR - 40 feet 9 inches approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC14</b>	C-40X-3 Freightliner M2-106 International 7400 chassis or equivalent - 54,000 GVWR - 40 feet 9 inches approximate length - Modular aluminum body - 20kW diesel generator.	
<b>MC15</b>	C-42T-X Custom Trailer - 42 foot body, Modular aluminum body, 1 slideout - 20kW diesel generator.	
<b>MC16</b>	C-53TX Custom Trailer, 53 foot body, Modular aluminum body, 1 slideout, 70kw diesel generator	
<b>N. General Truck Body</b>		
<b>C. Special Service</b>		
<b>NC01</b>	RCV Response Command Vehicle 8FT, F250 Reg Cab 4x2	
<b>NC02</b>	T-REX F350, Reg Cab 9FT, Walk-Around Rescue/Extraction	
<b>NC03</b>	Rapid Response Vehicle 10FT, Ford F-550, Aluminum body, 1 work station w/ overhead cabinet, ( 1 ) 13,500btu AC w / heatstrip	
<b>NC04</b>	Mobile Command Vehicle 14FT, Ford F-550, Aluminum body, ( 2 ) work station's w/ overhead cabinet's, ( 2 ) 13,500btu AC's w / heatstrip	
<b>NC05</b>	Mobile Surveillance Unit 14FT, Freightliner MT-45 ( 2 ) Solid surface work station's w/ overhead cabinet's, ( 2 ) 13,500btu AC's w / heatstrip	
<b>NC06</b>	Mobile Command Vehicle 20ft, Ford F-650, Aluminum body, ( 2 ) Solid surface work station's w/ overhead cabinet's, ( 2 ) 13,500btu AC's w / heatstrip	

NC07	Mobile Command Communications Vehicle 26FT, Ford F-750, Aluminum body, 3 Work station's w/ overhead cabinet's, 3ea 13,500btu AC's w / heatstrip	
NC08	Rapid Response Vehicle 28FT Freightliner MT-55, ( 3 ) Solid surface work station's w/ overhead cabinet's, ( 3 ) 13,500btu AC's w / heatstrip	
NC09	PEV 3000, 30FT Patient Evacuation Unit. Liter and Wheelchair Transport. Oxygen, Medical Air. Freightliner CL 112	
NC10	Mobile Command / Communications Vehicle 30FT, International 7600, Alum body(3) Solid surface work station's w/ overhead cabinet's, ( 4 ) 13,500btu AC's w / heatstrip	
NC11	Mass Evacuation Vehicle 30FT, International 7600, 24 bed capacity, 4 staff seating, Oxygen system through out, Handi-wash system, ( 4 ) 15,000btu roof top AC's, 45,000btu diesel fired	
NC12	Mobile Animal Rescue Unit 28FT, Isuzu FVR, 23-unit cage system, 100g water supply, 110g waste tank, 6g water heater, V-top surgery	
NC13	BATVAN, DUI Mobile Breath Analyzer Van, 2 work stations, roof top air, external lighting, 2 holding cells, Mega Sprinter 170 Van	
NC14	CSIU - Crime Scene Investigative Unit - Enclosed compartmentalized body to provide transportation and storage of crime scene investigation equipment 1 work station. Ford Transit	
NC15	CSIU - Crime Scene Investigative Unit - 9FT Enclosed compartmentalized body to provide transportation and storage of crime scene investigation equipment. Ford F350 Reg Cab	
NC16	ELU - Emergency Lighting Unit - Compartmental body designed to provide self-contained illumination via generator to an emergency or disaster area. Ford F550 Reg Cab Diesel	
NC17	DAV - Disaster Assessment Vehicle designed to asses an emergency or disaster situation from an elevated vantage point. Ford F550 Reg Cab	
NC18	DPU - Disaster Power Unit, 11FT Compartment body with generator power and hook ups designed to power up a command station or medical unit within a disaster area. Ford F550 Reg	
NC19	ETAU - Emergency Transport Aid Unit - 12FT Temperature controlled body w/roof mounted A/C, compartments and bench seating to move and provide aid to emergency personnel from the	
NC20	EPEU - Emergency Patient Evacuation Unit -12FT Temperature controlled body with wall mounted gurneys and life support to remove multiple casualties from a disaster ridden area. Ford	
NC21	CEU - Cadaver Evacuation Unit - 12FT Refrigerated to morgue level designed to remove or provide storage for disaster fatalities, Ford F550 Reg Cab	
NC22	Command Trailer, B/P, 24FT, tandem( 3 ) Solid surface work station's w/ overhead cabinet's, ( 3 ) 13,500btu AC's w / heatstrip	
NC23	Mobile Medical Unit 34FT, B/P, tandem ( 1 ) Solid surface work station w/ overhead cabinet, ( 3 ) 13,500btu AC's w / heatstrip	
NC24	Command Trailer 36FT, G/N, tandem, ( 3 ) Solid surface work station's w/ overhead cabinet's, ( 3 ) 13,500btu AC's w / heatstrip	
NC25	Mobile Medical Unit 40FT, G/N, 3 axle ( 4 ) 13,500btu AC's w / heatstrip	
NC26	Command / Communications 40FT Trailer, S/D ( 3 ) Solid surface work station's w/ overhead cabinet's, ( 3 ) 13,500btu AC's w / heatstrip	
<b>O. KME</b>		
<b>A. Ambulance</b>		
OA01	Ford F350, (4 x 2) Chassis, Type I Ambulance	
OA02	Ford E350, (4 x 2) Chassis, Type II Ambulance	
OA03	Ford E450, (4 x 2) Chassis, Type III Ambulance	
<b>B. EMS/Rescue</b>		
OB01	Ford F-550 (4 x 2) Chassis, 2 Door, Light Duty 10' Walk-Around Rescue	
OB02	Ford F-550 (4 x 2) Chassis, 2 Door, Light Duty 12' Walk-In Rescue	
OB03	International 4300 Crew Transport Vehicle, 10 Passenger Body	
<b>C. Special Service</b>		
OC01	International 4400 Chassis, 2 Door, Heavy Duty 18' Walk-Around Rescue	
OC02	Freightliner M2 Chassis, 2 Door, Heavy Duty 18' Walk-In Rescue	
OC03	KME Custom, Heavy Duty, HazMat 25' Command Rescue	
<b>P. Horton</b>		

<b>A. Ambulance</b>		
<b>PA01</b>	H-MD-12 Horton Model 555, CHEVY/GM 4500 169"L x 96"W x 72"HR	
<b>PA02</b>	H-MD-15, Horton Model 623, Freightliner M2, 173"L x 96"W x 72"HR	
<b>PA03</b>	H-MD-16, Horton Model 623, Interntaional Navistar, 173"L x 96"W x 72"HR	
<b>PA04</b>	H-T1-19, Horton Model 457, Type I FORD F450 4x2, 157"L x 96"W x 72"HR	
<b>PA05</b>	H-T1-20, Horton Model 603, Type I FORD F450 4x2, 167"L x 96"W x 72" HR	
<b>PA06</b>	H-T1-21, Horton Model 623, Type I FORD F450 4x2, 173"L x 96"W x 72"HR	
<b>PA07</b>	H-T3-20, Horton Model 403, Type III FORD E350 137"L x 96"W x 68"HR	
<b>PA08</b>	H-T3-21, Horton Model 453, Type III FORD E350 145"L x 96"W x 72"HR	
<b>PA09</b>	H-T3-23, Horton Model 533, Type III FORD E450 163"L x 96"W x 72"HR	
<b>PA10</b>	H-T3-24, Horton Model 553, Type III FORD E450 169"L x 96"W x 72"HR	
<b>PA11</b>	H-T3-26, Horton Model 403, Type III FORD E350 (Gasoline) 137"L x 96"W x 68"HR	
<b>PA12</b>	H-T3-27, Horton Model 453, Type III FORD E350 (Gasoline) 145"L x 96" W x 72"HR	
<b>PA13</b>	H-T3-28, Horton Model 533, Type III FORD E450 (Gasoline) 163"L x 96"W x 72"HR	
<b>PA14</b>	H-T3-29, Horton Model 553, Type III FORD E450 (Gasoline) 169"L x 96"W x 72"HR	
<b>PA15</b>	H-T1-30, Horton Model 603, Type I DODGE 4500 4x2, 167"Lx96"Wx72"HR	
<b>PA16</b>	H-T1-31, Horton Model 457, Type I DODGE 4500 4x2, 157"Lx96"Wx72"HR	
<b>PA17</b>	H-T1-32, Horton Model 403, Type I FORD F-450 4x2, 137"Lx96"Wx68"HR	
<b>PA18</b>	H-T1-33, Horton Model 453, Type I FORD F-450 4x2, 145"Lx96"Wx72"HR	
<b>PA19</b>	H-T3-34, Horton Model 553, Type III FORD E-450 (Gasoline) 169"Lx96"Wx72"HR	
<b>PA20</b>	H-T3-35, Horton Model 553, Type III GM G4500, 169"Lx96"Wx72"HR	
<b>PA21</b>	H-T3-36, Horton Model 403, Type III GM G3500, 137"Lx96"Wx68"HR	
<b>PA22</b>	H-T3-37, Horton Model 453, Type III GM G3500, 145"Lx96"Wx72"HR	
<b>PA23</b>	H-T3-38, Horton Model C169, Type III Concept FORD E450, 169"Lx96"Wx72"HR	
<b>PA24</b>	H-T3-39, Horton Model C169, Type III Concept FORD E450 (Gas) 169"Lx96"Wx72"HR	
<b>B. EMS/Rescue</b>		
<b>PB01</b>	H-R-10, Horton LDR 120 Rescue, FORD F550 4x2 120"L x 94"W x 68"H	
<b>PB02</b>	H-R-11, Horton LDR 145 Rescue, FORD F550 4x2 145"L x 94"W x 68"H	
<b>PB03</b>	H-R-12, Horton LDR 168 Rescue, FORD F550 4x2 168"L x 94"W x 68"H	
<b>PB04</b>	H-R-13, Horton MDR 168 Rescue, International Navistar 4400LP, 168"L (14')	
<b>PB05</b>	H-R-14, Horton MDR 180 Rescue, International Navistar 4400LP, 180"L (15')	
<b>PB06</b>	H-R-15, Horton HDR 168 Rescue, International Navistar 7400LP, 168"L (14')	
<b>PB07</b>	H-R-16, Horton HDR 192 Rescue, International Navistar 7400LP, 192"L (16')	
<b>PB08</b>	H-R-17, Horton HDR 216 Rescue, International Navistar 7400LP, 216"L (18')	
<b>PB09</b>	H-R-18, Horton HDR 240 Rescue, International Navistar 7400LP, 240"L (20')	
<b>PB10</b>	H-R-19, Horton HDR 264 Rescue, Internatinal Navistar 7400LP, 264"L (22')	
<b>Q. LDV</b>		
<b>C. Special Service</b>		
<b>QC01</b>	DEC20TT-05, Decontamination Trailer	
<b>QC02</b>	EOD16LLS215-05, Explosives Disposal Vehicle	
<b>QC03</b>	EOD18CSY295-05, Explosives Disposal Vehicle	
<b>QC04</b>	MCC16CLY325 4WD-05, Mobile Command & Control Vehicle	
<b>QC05</b>	MCC20LLS260L-05, Mobile Command & Control Vehicle	
<b>QC06</b>	MCC24LLS260L-05, Mobile Command & Control Vehicle	
<b>QC07</b>	MCC30CLY300S-05, Mobile Command & Control Vehicle	
<b>QC08</b>	MCC30LLS260L-05, Mobile Command & Control Vehicle	
<b>QC09</b>	MCC30LLS300H-05, Mobile Command & Control Vehicle	
<b>QC10</b>	MCC30LLS300S-05, Mobile Command & Control Vehicle	
<b>QC11</b>	SWT18CLY300-05, SWAT Vehicle	
<b>R. Life Line</b>		
<b>A. Ambulance</b>		
<b>RA01</b>	Type I Highliner 171" GMC C4500 & C5500	
<b>RA02</b>	Type I Highliner 171" Freightliner M2	
<b>RA03</b>	Type I Highliner 171" International 4300 & 4400	

<b>RA04</b>	Type I Parliner Ford F350, F450	
<b>RA05</b>	Type III 147" Paraliner Ford E350, Chevy G 30	
<b>RA06</b>	Type III Superliner 167" Ford E450	
<b>S. Marque</b>		
<b>A. Ambulance</b>		
<b>SA01</b>	Type I 148 Commando Chevrolet 3500	
<b>SA02</b>	Type I 148 Commando F350	
<b>SA03</b>	Type I 148 Commando F450	
<b>SA04</b>	Type I 148 Recruit F350	
<b>SA05</b>	Type I 148 Chevrolet 3500	
<b>SA06</b>	Type I 164 Commando F-450	
<b>SA07</b>	Type II, Squad II Ford E-350	
<b>SA08</b>	Type II, Fiberglass Ford E-350	
<b>SA09</b>	Type III 148 Commando Ford E-350	
<b>SA10</b>	Type III 148 Commando Chevrolet 3500	
<b>SA11</b>	Type III 148 Recruit Ford E-350	
<b>SA12</b>	Type III 148 Recruit Chevrolet G3500	
<b>SA13</b>	Type III 164 Commando Commando Ford E450	
<b>SA14</b>	Type III 164 MD Commando Medium Duty	
<b>SA15</b>	Type III 164 MD Recruit Medium Duty	
<b>SA16</b>	Type III 164 Recruit Ford E450	
<b>SA17</b>	Type III 170 Brigadier Ford E450	
<b>SA18</b>	Type III 164 Recruit - Chevrolet G4500	
<b>SA19</b>	Type III 164 Commando - Chevrolet G4500	
<b>SA20</b>	Type III 170 Brigadier - Chevrolet G4500	
<b>T. Matthews Specialty Vehicles, Inc.</b>		
<b>C. Special Service</b>		
<b>TC01</b>	MSV-CC-1000-102-20, Mobile Command Center, International 3200 Diesel, Custom 20'L x 102"W Aluminum Body	
<b>TC02</b>	MSV-CC-1000-102-24, Mobile Command Center, International 3200 Diesel, Custom 24'L x 102"W Aluminum Body	
<b>TC03</b>	MSV-CC- 2000-30, Mobile Command Center, Freightliner MT-55 Diesel, 30' Aluminum Morgan Olson Body	
<b>TC04</b>	MSV-CC-4000-102-40, Mobile Command Center, Thomas 40' Diesel Custom Chassis, 40'L x 102"W Custom Aluminum Body	
<b>TC05</b>	MSV-CC-5000-102-40, Mobile Command Center, Freightliner XC 40' Custom Diesel Chassis, 40'L x 102"W Custom Aluminum Body	
<b>TC06</b>	MSV-CC-5000-102-45, Mobile Command Center, Freightliner XC 45' Custom Diesel Chassis, 45'L x 102"W Custom Aluminum Body	
<b>TC07</b>	MSV-CC-4000-102-45, Mass Evacuation Unit, Thomas 40' Diesel Custom Chassis, 40'L x 102"W Custom Aluminum Body	
<b>U. MBF Industries, Inc.</b>		
<b>C. Special Service</b>		
<b>UC01</b>	FR-LD-01-SUV-LWB-First Responder -Yukon or Suburban SUV - LONG WHEEL BASE-4WD-6.0L: Two (2) rear seat workstations , (2 1/2) equipment racks, roof platform with scene lighting	
<b>UC02</b>	FR-LD-02-SUV-SWB-First Responder -Yukon SUV - SHORT WHEEL BASE-2WD-5.3L: One (1) rear seat workstation, (1) equipment rack, roof platform with scene lighting	
<b>UC03</b>	FR-MD-01-First Responder - #2 -GMC/Utility Body: GMC 4500 or equal Regular Cab (Crew Cab Optional), diesel, 17,500 lb. GVWR, 8KW generator, Commercial utility body GWVR 17,500 lb	
<b>UC04</b>	MCC-LD-01-Light Duty #1 - Mobile Command Freightliner "Sprinter" 3500 SHC cargo van,(3) workstations, 7.5KW generator.	

<b>UC05</b>	MCC-MD-01-Medium Duty #1 - Mobile Command: Three (3) workstations, GMC C5500 or equal, regular cab, 17,500 lb. GVWR, 60L diesel, 15' body.	
<b>UC06</b>	MCC-SD-01-Standard Duty #1 - Mobile Command Four (4) forward workstations, restroom, galley and conference room to seat six (6): Freightliner M2 chassis, 29,000 lb. GVWR, 260HP MB engine.	
<b>UC07</b>	MCC-SD-02-Standard Duty #2 - Mobile Command Three (3) forward workstations, equipment rack and conference room to seat five (5) with slide out: Freightliner M2 chassis, 26,000 lb. GVWR, 260HP MB engine.	
<b>UC08</b>	MCC-HD-01- Heavy Duty #1 - Mobile Command Five (5) forward workstations, restroom & galley, (2) equipment racks and conference room to seat five (5): Freightliner M2 chassis, 33,000 lb. GVWR, 300HP engine	
<b>UC09</b>	MCC-HD-02-Heavy Duty #2 - Mobile Command Five (5) forward workstations, restroom & galley, (2) equipment racks and conference room to seat five (5), (2) slide outs: Freightliner M2 chassis, 35,000 lb. GVWR, 330HP .	
<b>UC10</b>	MCC-EHD-01-Extra Heavy Duty #1 - Mobile Command Eight (8) rear workstations, restroom & galley, (1) equipment rack and conference room to seat nine (9), (3) slide outs: Freightliner M2 chassis, 54,000 lb. GVWR, 410HP .	
<b>UC11</b>	MCC-EHD-02-Extra Heavy Duty #2 - Mobile Command Sixteen (16) workstations, restroom & galley, (4) equipment rack, (2) removable conference tables, (2) slide outs: Freightliner M2 chassis, 54,000 lb. GVWR, 350HP engine, .	
<b>UC12</b>	UCC-MD-01-Utility Communications Command Center Vehicle GMC C4500 or equal crew cab, 4x4, 300HP Duramax engine	
<b>UC13</b>	COM-HD-01-Heavy Duty #1 - Mobile Communications: Three (3) forward workstations, (3) equipment racks and conference room to seat five (5): Freightliner M2 or equal chassis, 35,000 lb. GVWR, 330HP engine.	
<b>UC14</b>	MCC-20T-01-20' Mobile Command Trailer, Aluminum body, double axle, (2) A/C, (4) workstations, galley, (1) equipment rack, I/O pane, 10KW generator, scene lights	
<b>UC15</b>	MCC-35T-01-35-40' Gooseneck Mobile Command Trailer, Aluminum triple axle, 22,500 lbs., (4) workstations with roll around chairs, bench seating, galley. GWVR 22,500 lb.	
<b>UC16</b>	MCC-53ST-01-53' Heavy Duty Mobile Command Trailer, No slide outs, conference room to seat (9), bench seating for (6), Scrib workstation, (2) racks, galley, Control Officer position, restroom, (8) workstations. GWVR Max. 60,000 lbs.	
<b>UC17</b>	MCC-53CT-01-53' Custom Heavy Duty Mobile Command Trailer, (3) slide outs, conference table to seat (8), (28) workstations, (8) racks, galley, (2) entrance & exit steps, GWVR Max. 60,000 lbs.	
<b>UC18</b>	PEV-01 45' Patient Evacuation Vehicle	
<b>UC19</b>	PEVM-01 45' Patient Evacuation & Morgue Vehicle	
<b>UC20</b>	MCC-LDC-03 Sprinter Cut-away Mobile Command Vehicle	
<b>UC21</b>	MCC-MD-03 Ford F550 Medium Duty Mobile Command Vehicle	
<b>UC22</b>	SR-MD-01 Ford F550 Medium Duty Search & Rescue Vehicle	
<b>UC23</b>	CL-MD-01 Ford F550 Medium Duty Crime Lab Vehicle	
<b>UC24</b>	SWAT-SD-01 Freightliner M2 SWAT/Command Vehicle	
<b>UC25</b>	EOD-SD-01 Freightliner M2 EOD/Command Vehicle	
<b>UC26</b>	HI-SD-01 Freightliner M2 Homicide Investigation Vehicle	

**V. McCoy Miller**

**A. Ambulance**

<b>VA01</b>	Type I 146SE Ford F-350 XL 165"WB 12,500 GVW DRW	
<b>VA02</b>	Type I AD 146SE Ford 165" WB XL	
<b>VA03</b>	Type II Guardian Ford- Fiberglass - Gas Engine	
<b>VA04</b>	Type II Guardian XL Ford E-350 138" WB 9500 GVW	
<b>VA05</b>	Type I Dodge 4500 - 142" Body	
<b>VA06</b>	Type I Dodge 4500 - 146" Body	
<b>VA07</b>	Type III AD Medic 163 SE Ford E-450 XL 158" WB 14,050 GVW DRW	
<b>VA08</b>	Type III AD Medic 170 SE Ford E-450 XL 158" WB 14,050 GVW DRW	

<b>VA09</b>	Type III Medic 142 SSB Ford E-350 XL 138" WB 10,700 GVW DRW	
<b>VA10</b>	Type III Medic 142 Chevrolet 3500	
<b>VA11</b>	Type III Medic 146 SE Ford E-350 XL 138" WB 10,700 GVW DRW	
<b>VA12</b>	Type III Medic 146 SE Chevrolet 3500	
<b>VA13</b>	Type III Medic 150 SE Ford E-350 XL 138" WB 10,700 GVW DRW	
<b>VA14</b>	Type III Medic - 163SE	
<b>VA15</b>	Type IV Mini Rescue Ford F-350 165" WB 12,500 GVW	
<b>W. Medix</b>		
<b>A. Ambulance</b>		
<b>WA01</b>	Type I Metro Express F-350 142"	
<b>WA02</b>	Type I Metro Express F-350 150"	
<b>WA03</b>	Type I Chevrolet 3500 142"	
<b>WA04</b>	Type II Silverhawk Ford E-350	
<b>WA05</b>	Type II Silverhawk Chevy 3500	
<b>WA06</b>	Type III 142 Metro Express Ford E-350	
<b>WA07</b>	Type III 142 Metro Express Chevrolet 3500	
<b>WA08</b>	Type III RP90 Metro Express Ford E-350	
<b>WA09</b>	Type III RP90 Metro Express Chevrolet 3500	
<b>WA10</b>	Type III 150 Metro Express Ford E-350	
<b>WA11</b>	Type III 150 Metro Express Chevrolet 3500	
<b>WA12</b>	Type III 166 Metro Express Ford E-350	
<b>WA13</b>	Type III 166 Metro Express Chevrolet C4500	
<b>WA14</b>	Type III 166 Metro Express International	
<b>WA15</b>	Type III 166 Metro Express Freightliner	
<b>X. Medtec</b>		
<b>A. Ambulance</b>		
<b>XA01</b>	Type I M-180, Freightliner M2	
<b>XA02</b>	Type I M-170, Freightliner M2	
<b>XA03</b>	Type I R-172, Ford F650	
<b>XA04</b>	Type I M-168, Ford F-450 (4x2)	
<b>XA05</b>	Type I M-150, Ford F-450 (4x2)	
<b>XA06</b>	Type I R-152, Ford F-350 (4x2)	
<b>XA07</b>	Type II R-144S, Sprinter 2500 Van	
<b>XA08</b>	Type II R-138, Ford E-350 Gas Van	
<b>XA09</b>	Type III M-168, GM G4500 Diesel	
<b>XA10</b>	Type III M-168, Ford E-450 Gas	
<b>XA11</b>	Type III M-156, Ford E-450 Gas	
<b>XA12</b>	Type III R-164, Ford E-450 Gas	
<b>XA13</b>	Type III M-150, GM G3500 DRW Diesel	
<b>XA14</b>	Type III R-146, Ford E-350 DRW Gas	
<b>Y. Mobility Works</b>		
<b>C. Special Service</b>		
<b>YC01</b>	M-WC-01, Mobility Wheelchair Van - FORD E250 4.6L V8 Regular Length Van	
<b>YC02</b>	M-WC-02, Mobility Wheelchair Van - FORD E250 4.6L V8 Extended Length Van	
<b>YC03</b>	M-WC-03, Mobility Wheelchair Van - FORD E350 5.4L V8 Extended Length Van	
<b>YC04</b>	M-WC-04, Mobility Wheelchair Van - FORD E350 5.4L V8 Diesel Extended Length Van	
<b>Z. Neel Fire Protection</b>		
<b>B. EMS/Rescue</b>		
<b>ZB01</b>	SRQ1 - 10 - F-350 Ford 2 Door Cab, V-10 Gas, RWD; Non Walk In Rescue Unit	
<b>ZB02</b>	SRQ2 - 10 - F-350 Ford 2 Door Cab, Diesel, RWD; Non Walk In Rescue Unit	
<b>ZB03</b>	SRQ3 - 10 - F-350 Ford 2 Door Cab, V-10 Gas, 4x4, Non Walk In Rescue Unit	
<b>ZB04</b>	SRQ4 - 10 - F-350 Ford 2 Door Cab, Diesel, 4x4, Non Walk In Rescue Unit	
<b>ZB05</b>	SRQ5 - 10 - F-350 Ford CrewCab, V-10 Gas, 4x4, Non Walk In Rescue Unit	

<b>ZB06</b>	SRQ6 - 10 - F-350 Ford CrewCab, Diesel, 4x4, No Walk In Rescue Unit	
<b>ZB07</b>	SRQ7 - 12 - F-550 Ford 2 Door Cab, V-10 Gas, RWD, Non Walk In Rescue Unit	
<b>ZB08</b>	SRQ8 - 12 - F-550 Ford 2 Door Cab, Diesel, RWD, Non Walk In Rescue Unit	
<b>ZB09</b>	SRQ9 - 12 - F-550 Ford CrewCab, Diesel, 4x4, Non Walk In Rescue Unit	
<b>ZB10</b>	SRQ10 - 12- F-5500 Ram CrewCab, Diesel, 4x4, Non Walk In Rescue Unit	
<b>ZB11</b>	LRQ1 - 16 - Ford F650, 2 Door Cab, 16' Non Walk In Rescue Unit	
<b>ZB12</b>	LRQ2 - 16 - Ford F-650, CrewCab, 16' Non Walk In Rescue Unit	
<b>ZB13</b>	LRQ3 - 16 - F650, 2 Door Cab, 16' Walk In Rescue Unit	
<b>ZB14</b>	LRQ4 - 16- Ford F650, CrewCab, 16' Walk In Rescue Unit	
<b>ZB15</b>	LRQ1 - 16 - International, 2 Door Cab, 16' Non-Walk In Rescue Unit	
<b>ZB16</b>	LRQ2 - 16 - KW, 2 Door Cab, 16' Non-Walk In Rescue Unit	
<b>ZB17</b>	LRQ3 - 16 - International, 2 Door Cab, 16' Walk In Rescue Unit	
<b>ZB18</b>	LRQ2 - 16 - KW, 2 Door Cab, 16' Walk In Rescue Unit	
<b>AA. Osage</b>		
<b>A. Ambulance</b>		
<b>AAA01</b>	Type I Warrior Ford F-350	
<b>AAA02</b>	Type I Warrior Ford F-450 (2x2)	
<b>AAA03</b>	Type I Warrior Ford F-450 (4x4)	
<b>AAA04</b>	International Super Warrior	
<b>AAA05</b>	Freightliner Super Warrior	
<b>AAA06</b>	Ford Travois Type II E-350	
<b>AAA07</b>	Chevy Travois Type II 3500	
<b>AAA08</b>	Ford Brave Type III E-350	
<b>AAA09</b>	Chevy Brave Type III 3500	
<b>AAA10</b>	Ford Warrior Type III E-350	
<b>AAA11</b>	Ford Super Warrior Type III E-450	
<b>AAA12</b>	Type I Warrior Dodge 3500 2x2	
<b>AAA13</b>	Type I Warrior Dodge 4500	
<b>AAA14</b>	Type I Super Warrior Dodge 4500 2x2	
<b>AAA15</b>	Type III Warrior GMC G3500	
<b>AAA16</b>	Type III Super Warrior GMC 4500	
<b>AAA17</b>	GMC Brave Type III 3500	
<b>BB. Oshkosh</b>		
<b>C. Special Service</b>		
<b>BBC01</b>	Oshkosh Defense Tactical Protector Vehicle (TPV) – high mobility protected tactical vehicle. NIJ Level 4.	
<b>CC. PL Custom Emergency Vehicles</b>		
<b>A. Ambulance</b>		
<b>CCA01</b>	Type III Medallion 170, Ford E450, Body Length 170"	
<b>CCA02</b>	Type III Medallion 170, Ford E450 (GAS Engine), Body Length 170"	
<b>CCA03</b>	Type III Medallion 170, Chev G4500, Body Length 170"	
<b>CCA04</b>	Type III Medallion 100, Chev C3500, Body Length 164"	
<b>CCA05</b>	Type III Medallion 80 Chev C3500, Body Length 147"	
<b>CCA06</b>	Type III Medallion 80 Ford E350, Body Length 147"	
<b>CCA07</b>	Type III Medallion 80 Ford E350 (GAS Engine), Body Length 147"	
<b>CCA08</b>	Type I Ford F350 4x2 165" WB, Body Length 147"	
<b>CCA09</b>	Type I Ford F450 4x2 165" WB, Body Length 156	
<b>CCA10</b>	Type I Ford Ford F450 4x4 , 165" WB, Body Length 156	
<b>CCA11</b>	Type I Ford F450 4x2 189" WB, Body Length 170"	
<b>CCA12</b>	Type I Ford F450 4x4 189" WB, Body Length 170"	
<b>CCA13</b>	Medium Duty Type I Ford F650, Body Length 170"	
<b>CCA14</b>	Medium Duty Titan International 4300, 168" Wb, Body Length 170"	
<b>CCA15</b>	Medium Duty Titan International Terrastar, 168" Wb, Body Length 170"	
<b>CCA16</b>	Medium Duty Titan Freightliner M2, 168" WB, Body Length 170"	

<b>B. EMS/Rescue</b>		
<b>CCB01</b>	Non Walk In with Upper storage, 16' 3" Rescue, Spartan Chassis	
<b>CCB02</b>	Non Walk In with Upper storage, 18' 9" Rescue, Spartan Chassis	
<b>CCB03</b>	Non Walk In with Upper storage, 20' Rescue, Spartan Chassis	
<b>CCB04</b>	Non Walk In with Upper storage, 22' 4" Rescue, Spartan Chassis	
<b>CCB05</b>	Walk In Front Crew Cab 16' 3" Rescue, International Chassis	
<b>CCB06</b>	Walk In Front Crew Cab 18' 9" Rescue, International Chassis	
<b>CCB07</b>	Walk In Front Crew Cab 20' Rescue, International Chassis	
<b>CCB08</b>	Walk In Front Crew Cab 22' 4" Rescue, International Chassis	
<b>CCB09</b>	Walk In 18' 9" Rescue, International Chassis	
<b>CCB10</b>	Walk In 20" Rescue, International Chassis	
<b>DD. Quality Van Sales, Inc.</b>		
<b>C. Special Service</b>		
<b>DDC01</b>	PAK I - Wheelchair Van, Ford E-250 Standard Van, Gasoline	
<b>DDC02</b>	PAK II - Wheelchair Van, Ford E-250 Extended Van, Gasoline	
<b>DDC03</b>	PAK II - Wheelchair Van, Ford E-350 Extended Van, Diesel	
<b>EE. Quality Vans &amp; Specialty Vehicles</b>		
<b>C. Special Service</b>		
<b>EEC01</b>	16MTUFE450M: DUI Processing Unit; Ford E-450 chassis, 16' body. Gasoline Engine, 7KW Generator, 2 Workstations, 2 Processing Stations with Handcuff Rings. Galley with 2 - 110VAC Refrigerators, Lavatory, 1 A/C Unit.	
<b>EEC02</b>	26SWATFLMO: SWAT Vehicle: Freightliner MT55, 26' Load Space Step-Van, 25,500 GVWR. 10KW Generator, 3 A/C units, 2 Workstations, 2 Weapons Lockers with Locking Roll Up Doors, Bench Seating on Both Sides with Overhead Storage Shelves.	
<b>EEC03</b>	30CPFLMO: Mobile Command Vehicle: Freightliner MT55, 30' Load Space Step-Van, 29,000 GVWR. 12.5KW Generator. 3 A/C Units, 6 Workstations, Conference Room with Bench Seating, Basic Emergency Lighting Package, 18' Awning.	
<b>EEC04</b>	18EODFLMO: E.O.D. Vehicle: Freightliner MT45, 18' Step Van, 19,000 GVWR. Robot Staging Area with Locking Roll Up Door, 1 Workstation w/X-Ray viewer, 7KW Generator, 2 A/C Units, Storage, Bomb Suit & Day Box Storage areas.	
<b>EEC05</b>	14MCN35MBS Command/Negotiation Unit; 3500 Sprinter Van Chassis, Diesel Engine. 14' of interior load space with 1 roof A/C, 2 workstations, bench seat, and electrical/communications cabinet.	
<b>FF. Road Rescue</b>		
<b>A. Ambulance</b>		
<b>FFA01</b>	Duramedic III, 146", Ford E350, 11,500 GVW	
<b>FFA02</b>	Duramedic III, 150", Chevrolet CG33503, 12,300 GVW	
<b>FFA03</b>	Duramedic I, 146", PT, Ford F350 (4 x 2), w/Air Ride, 13,000 GVW	
<b>FFA04</b>	Duramedic I, 146", PT, Ford F350 4x4, w Air Ride, 13,000 GVW	
<b>FFA05</b>	Promedic III, 146", Ford E350, 11,500 GVW	
<b>FFA06</b>	Promedic III, 150", Chevrolet CG33503, 12,300 GVW	
<b>FFA07</b>	Promedic I, 146", PT, Ford F450 (4 x 2), w/Air Ride, 16,500 GVW	
<b>FFA08</b>	Promedic I, 146", PT, Ford F450 (4 x 4), w/Air Ride, 16,500 GVW	
<b>FFA09</b>	Ultramedic III, 168", Ford E450, 14,500 GVW	
<b>FFA10</b>	Ultramedic III, 170", Chevrolet G4500 Cutaway, 14,200 GVW	
<b>FFA11</b>	Ultramedic I, 168", Ford F450 (4 x 2), w/Air Ride, 16,500 GVW	
<b>FFA12</b>	Ultramedic I, 168", Ford F450 (4 x 4), w/Air Ride, 16,500 GVW	
<b>FFA13</b>	Ultramedic MD, 168" x 96, Navistar, w/Air Ride, 20,000 GVW	
<b>FFA14</b>	Ultramedic MD, 168" x 96, Freightliner M2, w/Air Ride, 20,000 GVW	
<b>GG. Supreme Corporation</b>		
<b>C. Special Service</b>		
<b>GGC01</b>	Avenger Armored Tactical Support Vehicle with room for 10-12 Tactical Responders. Includes full armored protection on a Ford F550 4X4 chassis	



<b>GGC02</b>	Supreme Rapid Deployment Vehicle; 14' x 78"x 96" FRP Body with Swat Bench Seating and Related Equipment on a Ford E450 Cutaway chassis.	
<b>GGC03</b>	10' Dual Compartment Prisoner Transport Van built on a Ford E350 Cutaway Chassis with an FRP body.	
<b>GGC04</b>	12' Quick Response Bomb Squad Command Center built on a Ford f450 chassis.	
<b>GGC05</b>	24' Custom Built Mobile Command Center built on a Ford F650 Chassis.	
<b>GGC06</b>	10' Crime Scene Response [CSI] vehicle mounted on a Ford E350 chassis	
<b>GGC07</b>	Supreme Rapid Deployment Vehicle; 14' x 78"x 96" FRP Body with Swat Bench Seating and Related Equipment on a Ford E450 Cutaway chassis.	
<b>HH. Taylor Made</b>		
<b>A. Ambulance</b>		
<b>HHA01</b>	Type I, F-350 DRW, 144" Module	
<b>HHA02</b>	Type I, F-450 DRW, 144" Module	
<b>HHA03</b>	Type I, F-550 DRW, 144" Module	
<b>HHA04</b>	Type I, GM DRW, 144" Module	
<b>HHA05</b>	Type I-HD, F-650, 164" Module	
<b>HHA06</b>	Type I-HD, F-650, 170" Module	
<b>HHA07</b>	Type I-HD, FL-M2, 164" Module	
<b>HHA08</b>	Type I-HD, FL-M2, 170" Module	
<b>HHA09</b>	Type I-HD, LP-4300, 164" Module	
<b>HHA10</b>	Type I-HD, LP-4300, 170" Module	
<b>HHA11</b>	Type I-HD, Terra Star, 144" Module	
<b>HHA12</b>	Type I-HD, Terra Star, 170" Module	
<b>HHA13</b>	Type II XL, E-350 Diesel XLT, HT Van	
<b>HHA14</b>	Type II XL, E-350 GAS XLT, HT Van	
<b>HHA15</b>	Type II XL, GM, Diesel HT Van	
<b>HHA16</b>	Type II XL, GM Gas, HT Van	
<b>HHA17</b>	Type III, E-350 DRW Diesel, 144" Module	
<b>HHA18</b>	Type III, E-350 DRW Gas, 144" Module	
<b>HHA19</b>	Type III, E-450 Diesel DRW, 164" Module	
<b>HHA20</b>	Type III E-450 Gas DRW, 164" Module	
<b>HHA21</b>	Type III, GM-G3500 Diesel, 144" Module	
<b>HHA22</b>	Type III, GM-G3500, Gas, 144" Module	
<b>HHA23</b>	Type III-HD, GM-G4500 Diesel, 164" Module	
<b>HHA24</b>	Type III-HD, GM-G4500 Gas, 164" Module	
<b>C. Special Service</b>		
<b>HHC01</b>	F-550-RRV, Rapid Response Vehicle	
<b>II. Wheeled Coach</b>		
<b>A. Ambulance</b>		
<b>IIA01</b>	Type I Custom Series, Ford F-350 DRW	
<b>IIA02</b>	Type I Custom Series, Ford F-450 DRW	
<b>IIA03</b>	Type I Custom Series, Dodge 3500, Cummins Diesel DRW	
<b>IIA04</b>	Type I Custom Series, Dodge 4500, Cummins Diesel DRW	
<b>IIA05</b>	Type I CitiMedic, Ford F-350 DRW	
<b>IIA06</b>	Type I CitiMedic, Chevrolet 3500 Diesel DRW	
<b>IIA07</b>	Type I CitiMedic, Dodge 3500, Cummins Diesel DRW	
<b>IIA08</b>	Type I Custom Series, Chevrolet CK3500	
<b>IIA09</b>	Type II Crusader Plus, Ford E-350 SRW	
<b>IIA10</b>	Type II Crusader Plus, Chevrolet G-30 SRW	
<b>IIA11</b>	Type II Sprinter Plus	
<b>IIA12</b>	Type III Custom Series, Ford E-350 DRW	
<b>IIA13</b>	Type III Custom Series, Chevrolet Cutaway Diesel DRW	
<b>IIA14</b>	Type III Custom Series, Ford E-450 DRW	
<b>IIA15</b>	Type III Custom Series, Chevrolet Cutaway Diesel DRW	
<b>IIA16</b>	Type III Custom Series, Ford E-450 DRW	

<b>IIA17</b>	Type VII CitiMedic, Ford E-350 DRW	
<b>IIA18</b>	Type VII CitiMedic, Chevrolet Cutaway Diesel DRW	
<b>IIA19</b>	Type IX, MAV, Chevrolet C-4500 Diesel DRW	
<b>IIA20</b>	Type IX, MAV, International 4300, Diesel DRW	
<b>IIA21</b>	Type IX, MAV, Freightliner FL-60, Diesel DRW	
<b>IIA22</b>	Type IX, MAV, Ford F-650	
<b>C. Special Service</b>		
<b>IIC01</b>	SRV, Ford F-350 Diesel DRW	
<b>IIC02</b>	SRV, Ford F-450 Diesel DRW	
<b>IIC03</b>	SRV, Ford F-550 Diesel DRW	
<b>IIC04</b>	SRV, Dodge, 4500 DRW	
<b>IIC05</b>	SRV, Medium Duty, Chevrolet	
<b>IIC06</b>	SRV, Medium Duty, Ford F-650	
<b>IIC07</b>	SRV, Medium Duty, International 4300	
<b>IIC08</b>	SRV, Medium Duty, Freightliner FL 60	
<b>IIC09</b>	SRV, Heavy Duty, International 4300	
<b>IIC10</b>	SRV, Heavy Duty, Freightliner FL-60	
<b>IIC11</b>	MAV Mobile Command Unit/Special Operations Freightliner Custom	
<b>IIC12</b>	MAV Mobile Command Unit/Special Operations International Custom	
<b>JJ. Wolf Coach</b>		
<b>C. Special Service</b>		
<b>JJC01</b>	MC-2 08-19-100, SUV-based interoperability unit with basic network	
<b>JJC02</b>	MC-2 08-19-200, SUV-based interoperability unit with complex network and reachback	
<b>JJC03</b>	Sentry 08-20-100, Sprinter-based interoperability unit with basic network	
<b>JJC04</b>	Sentry 08-20-200, Sprinter-based interoperability unit with complex network and reachback	
<b>JJC05</b>	NERV 08-35-100, StepVan-based interoperability unit with basic network	
<b>JJC06</b>	NERV 08-35-200, StepVan-based interoperability unit with complex network and reachback	
<b>JJC07</b>	Sentinel 08-32-100, Custom body interoperability unit with basic network	
<b>JJC08</b>	Sentinel 08-32-200, Custom body interoperability unit with complex network and reachback	
<b>JJC09</b>	Super Sentinel 08-38-100, Extended custom body interoperability unit with basic network	
<b>JJC10</b>	Super Sentinel 08-38-200, Extended custom body interoperability unit with complex network and reachback	
<b>JJC11</b>	Ops Trailer 08 -32-100, Utility trailer-based interoperability unit with basic network	
<b>JJC12</b>	Ops Trailer 08 -32-200, Utility trailer-based interoperability unit with complex network and reachback	
<b>JJC13</b>	EOC Trailer 08 -53-100, Commercial trailer-based interoperability unit with basic network	
<b>JJC14</b>	EOC Trailer 08 -53-200, Commercial trailer-based interoperability unit with complex network and reachback	
<b>JJC15</b>	MC-2-MXT 08-19-100, MXT-based interoperability unit with basic network	
<b>JJC16</b>	MC-2-MXT 08-19-200, MXT-based interoperability unit with complex network and reachback	
<b>JJC17</b>	RB-075 08-100, 0.75 meter antenna and reachback package for satellite connectivity	
<b>JJC18</b>	RB-096 08-100, 0.96 meter antenna and reachback package for satellite connectivity	
<b>JJC19</b>	RB-120 08-100, 1.2 meter antenna and reachback package for satellite connectivity	



**This is a sample of the contract that will be sent to you for execution IF you are recommended for a contract award. Do NOT complete and return with your Response.**

A CONTRACT BETWEEN **HOUSTON-GALVESTON AREA COUNCIL**, Houston, Texas AND \_\_\_\_\_

This Contract is made and entered into by the **Houston-Galveston Area Council of Governments**, hereinafter referred to as **H-GAC**, having its principal place of business at 3555 Timmons Lane, Suite 100, Houston, Texas 77027, AND, \_\_\_\_\_ hereinafter referred to as the **CONTRACTOR**, having its principal place of business at \_\_\_\_\_.

#### **ARTICLE 1: SCOPE OF SERVICES**

The parties have entered into a \_\_\_\_\_ Contract to become effective as of \_\_\_\_\_, and to continue through \_\_\_\_\_ (the "**Contract**"), subject to extension upon mutual agreement of the **CONTRACTOR** and **H-GAC**. **H-GAC** enters into the Contract as Agent for participating governmental agencies, each hereinafter referred to as **END USER**, for the purchase of \_\_\_\_\_ offered by the **CONTRACTOR**. The **CONTRACTOR** agrees to sell \_\_\_\_\_ through the **H-GAC** Contract to **END USERS**.

#### **ARTICLE 2: THE COMPLETE AGREEMENT**

The Contract shall consist of the documents identified below in order of precedence:

1. The text of this Contract form, including but not limited to, Attachment A
2. General Terms and Conditions
3. Bid Specifications No: \_\_\_\_\_, including any relevant suffixes
4. **CONTRACTOR's** Response to Bid No: \_\_\_\_\_, including but not limited to, prices and options offered

All of which are either attached hereto or incorporated by reference and hereby made a part of this Contract, and shall constitute the complete agreement between the parties hereto. This Contract supersedes any and all oral or written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Contract cannot be modified without the written consent of both parties.

#### **ARTICLE 3: LEGAL AUTHORITY**

**CONTRACTOR** and **H-GAC** warrant and represent to each other that they have adequate legal counsel and authority to enter into this Contract. The governing bodies, where applicable, have authorized the signatory officials to enter into this Contract and bind the parties to the terms of this Contract and any subsequent amendments thereto.

#### **ARTICLE 4: APPLICABLE LAWS**

The parties agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, directives, issuances, ordinances, and laws in effect or promulgated during the term of this Contract.

#### **ARTICLE 5: INDEPENDENT CONTRACTOR**

The execution of this Contract and the rendering of services prescribed by this Contract do not change the independent status of **H-GAC** or **CONTRACTOR**. No provision of this Contract or act of **H-GAC** in performance of this Contract shall be construed as making **CONTRACTOR** the agent, servant or employee of **H-GAC**, the State of Texas or the United States Government. Employees of **CONTRACTOR** are subject to the exclusive control and supervision of **CONTRACTOR**. **CONTRACTOR** is solely responsible for employee payrolls and claims arising therefrom.

#### **ARTICLE 6: END USER AGREEMENTS**

**H-GAC** acknowledges that the **END USER** may choose to enter into an End User Agreement with the **CONTRACTOR** through this Contract and that the term of said Agreement may exceed the term of the **H-GAC** Contract. However this acknowledgement is not to be construed as **H-GAC's** endorsement or approval of the End User Agreement terms and conditions. **CONTRACTOR** agrees not to offer to, agree to or accept from **END USER** any terms or conditions that conflict with or contravene those in **CONTRACTOR's H-GAC** contract. Further, termination of this Contract for any reason shall not result in the termination of the underlying End User Agreements entered into between **CONTRACTOR** and any **END USER** which shall, in each instance, continue pursuant to their stated terms and duration. The only effect of termination of this Contract is that **CONTRACTOR** will no longer be able to enter into any new End User Agreements with **END USERS** pursuant to this Contract. Applicable **H-GAC** order processing charges will be due and payable to **H-GAC** on

any End User Agreements surviving termination of this Contract between **H-GAC** and **CONTRACTOR**.

**ARTICLE 7: SUBCONTRACTS & ASSIGNMENTS**

**CONTRACTOR** agrees not to subcontract, assign, transfer, convey, sublet or otherwise dispose of this Contract or any right, title, obligation or interest it may have therein to any third party without prior written notice to **H-GAC**. **H-GAC** reserves the right to accept or reject any such change. **CONTRACTOR** shall continue to remain responsible for all performance under this Contract regardless of any subcontract or assignment. **H-GAC** shall be liable solely to **CONTRACTOR** and not to any of its Subcontractors or Assignees.

**ARTICLE 8: EXAMINATION AND RETENTION OF CONTRACTOR'S RECORDS**

**CONTRACTOR** shall maintain during the course of its work, complete and accurate records of items that are chargeable to **END USER** under this Contract. **H-GAC**, through its staff or its designated public accounting firm, the State of Texas, or the United States Government shall have the right at any reasonable time to inspect copy and audit those records on or off the premises of **CONTRACTOR**. Failure to provide access to records may be cause for termination of this Contract. **CONTRACTOR** shall maintain all records pertinent to this Contract for a period of not less than five (5) calendar years from the date of acceptance of the final contract closeout and until any outstanding litigation, audit or claim has been resolved. The right of access to records is not limited to the required retention period, but shall last as long as the records are retained. **CONTRACTOR** further agrees to include in all subcontracts under this Contract, a provision to the effect that the subcontractor agrees that **H-GAC'S** duly authorized representatives, shall, until the expiration of five (5) calendar years after final payment under the subcontract or until all audit findings have been resolved, have access to, and the right to examine and copy any directly pertinent books, documents, papers, invoices and records of such subcontractor involving any transaction relating to the subcontract.

**ARTICLE 9: REPORTING REQUIREMENTS**

**CONTRACTOR** agrees to submit reports or other documentation in accordance with the General Terms and Conditions of the Bid Specifications. If **CONTRACTOR** fails to submit to **H-GAC** in a timely and satisfactory manner any such report or documentation, or otherwise fails to satisfactorily render performance hereunder, such failure may be considered cause for termination of this Contract.

**ARTICLE 10: MOST FAVORED CUSTOMER CLAUSE**

If **CONTRACTOR**, at any time during this Contract, routinely enters into agreements with other governmental customers within the State of Texas, and offers the same or substantially the same products/services offered to **H-GAC** on a basis that provides prices, warranties, benefits, and or terms more favorable than those provided to **H-GAC**, **CONTRACTOR** shall notify **H-GAC** within ten (10) business days thereafter of that offering and this Contract shall be deemed to be automatically amended effective retroactively to the effective date of the most favorable contract, wherein **CONTRACTOR** shall provide the same prices, warranties, benefits, or terms to **H-GAC** and its **END USER**. **H-GAC** shall have the right and option at any time to decline to accept any such change, in which case the amendment shall be deemed null and void. If **CONTRACTOR** is of the opinion that any apparently more favorable price, warranty, benefit, or term charged and/or offered a customer during the term of this Contract is not in fact most favored treatment, **CONTRACTOR** shall within ten (10) business days notify **H-GAC** in writing, setting forth the detailed reasons **CONTRACTOR** believes aforesaid offer which has been deemed to be a most favored treatment, is not in fact most favored treatment. **H-GAC**, after due consideration of such written explanation, may decline to accept such explanation and thereupon this Contract between **H-GAC** and **CONTRACTOR** shall be automatically amended, effective retroactively, to the effective date of the most favored agreement, to provide the same prices, warranties, benefits, or terms to **H-GAC**.

The Parties accept the following definition of routine: A prescribed, detailed course of action to be followed regularly; a standard procedure. *EXCEPTION: This clause shall not be applicable to prices and price adjustments offered by a bidder, or contractor, which are not within bidder's control [example; a manufacturer's bid concession], or to any prices offered to the Federal Government and its agencies.*

**ARTICLE 11: SEVERABILITY**

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

**ARTICLE 12: DISPUTES**

Any and all disputes concerning questions of fact or of law arising under this Contract, which are not disposed of by agreement, shall be decided by the Executive Director of **H-GAC** or his designee, who shall reduce his decision to writing and provide notice thereof to **CONTRACTOR**. The decision of the Executive Director or his designee shall be final and conclusive unless,

within thirty (30) days from the date of receipt of such notice, **CONTRACTOR** requests a rehearing from the Executive Director of **H-GAC**. In connection with any rehearing under this Article, **CONTRACTOR** shall be afforded an opportunity to be heard and offer evidence in support of its position. The decision of the Executive Director after any such rehearing shall be final and conclusive. **CONTRACTOR** may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a court of competent jurisdiction. Pending final decision of a dispute hereunder, **CONTRACTOR** shall proceed diligently with the performance of this Contract and in accordance with **H-GAC'S** final decision.

#### **ARTICLE 13: LIMITATION OF CONTRACTOR'S LIABILITY**

Except as specified in any separate writing between the **CONTRACTOR** and an **END USER**, **CONTRACTOR'S** total liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, but excluding its obligation to indemnify **H-GAC** described in Article 14, is limited to the price of the particular products/services sold hereunder, and **CONTRACTOR** agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. In no event will **CONTRACTOR** be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. **CONTRACTOR** understands and agrees that it shall be liable to repay and shall repay upon demand to **END USER** any amounts determined by **H-GAC**, its independent auditors, or any agency of State or Federal government to have been paid in violation of the terms of this Contract.

#### **ARTICLE 14: LIMIT OF H-GAC'S LIABILITY AND INDEMNIFICATION OF H-GAC**

**H-GAC'S** liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to its order processing charge. In no event will **H-GAC** be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor agrees, to the extent permitted by law, to defend and hold harmless **H-GAC**, its board members, officers, agents, officials, employees, and indemnities from any and all claims, costs, expenses (including reasonable attorney fees), actions, causes of action, judgments, and liens arising as a result of **CONTRACTOR'S** negligent act or omission under this Contract. **CONTRACTOR** shall notify **H-GAC** of the threat of lawsuit or of any actual suit filed against **CONTRACTOR** relating to this Contract.

#### **ARTICLE 15: TERMINATION FOR CAUSE**

**H-GAC** may terminate this Contract for cause based upon the failure of **CONTRACTOR** to comply with the terms and/or conditions of the Contract; provided that **H-GAC** shall give **CONTRACTOR** written notice specifying **CONTRACTOR'S** failure. If within thirty (30) days after receipt of such notice, **CONTRACTOR** shall not have either corrected such failure, or thereafter proceeded diligently to complete such correction, then **H-GAC** may, at its option, place **CONTRACTOR** in default and the Contract shall terminate on the date specified in such notice. **CONTRACTOR** shall pay to **H-GAC** any order processing charges due from **CONTRACTOR** on that portion of the Contract actually performed by **CONTRACTOR** and for which compensation was received by **CONTRACTOR**.

#### **ARTICLE 16: TERMINATION FOR CONVENIENCE**

Either **H-GAC** or **CONTRACTOR** may cancel or terminate this Contract at any time by giving thirty (30) days written notice to the other. **CONTRACTOR** may be entitled to payment from **END USER** for services actually performed; to the extent said services are satisfactory to **END USER**. **CONTRACTOR** shall pay to **H-GAC** any order processing charges due from **CONTRACTOR** on that portion of the Contract actually performed by **CONTRACTOR** and for which compensation is received by **CONTRACTOR**.

#### **ARTICLE 17: CIVIL AND CRIMINAL PROVISIONS AND SANCTIONS**

**CONTRACTOR** agrees that it will perform under this Contract in conformance with safeguards against fraud and abuse as set forth by **H-GAC**, the State of Texas, and the acts and regulations of any funding entity. **CONTRACTOR** agrees to notify **H-GAC** of any suspected fraud, abuse or other criminal activity related to this Contract through filing of a written report promptly after it becomes aware of such activity.

#### **ARTICLE 18: GOVERNING LAW & VENUE**

This Contract shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under or in connection with this Contract shall lie exclusively in Harris County, Texas. Disputes between **END USER** and **CONTRACTOR** are to be resolved in accord with the law and venue rules of the state of purchase. **CONTRACTOR** shall immediately notify **H-GAC** of such disputes.

**ARTICLE 19: PAYMENT OF H-GAC ORDER PROCESSING CHARGE**

**CONTRACTOR** agrees to sell its products to **END USERS** based on the pricing and other terms of this Contract, including, but not limited to, the payment of the applicable **H-GAC** order processing charge. On notification from an **END USER** that an order has been placed with **CONTRACTOR**, **H-GAC** will invoice **CONTRACTOR** for the applicable order processing charge. Upon delivery of any product/service by **CONTRACTOR** and acceptance by **END USER**, **CONTRACTOR** shall, within thirty (30) calendar days or ten (10) business days after receipt of payment, whichever is less, pay **H-GAC** the full amount of the applicable order processing charge, whether or not **CONTRACTOR** has received an invoice from **H-GAC**. For sales made by **CONTRACTOR** based on this contract, including sales to entities without Interlocal Contracts, **CONTRACTOR** shall pay the applicable order processing charges to **H-GAC**. Further, **CONTRACTOR** agrees to encourage entities who are not members of **H-GAC's** Cooperative Purchasing Program to execute an **H-GAC** Interlocal Contract. **H-GAC** reserves the right to take appropriate actions including, but not limited to, contract termination if **CONTRACTOR** fails to promptly remit **H-GAC's** order processing charge. In no event shall **H-GAC** have any liability to **CONTRACTOR** for any goods or services an **END USER** procures from **CONTRACTOR**.

**ARTICLE 20: LIQUIDATED DAMAGES**

Any liquidated damages terms will be determined between **CONTRACTOR** and **END USER** at the time **END USER's** purchase order is placed.

**ARTICLE 21: PERFORMANCE BONDS FOR INDIVIDUAL ORDERS**

Except as described below for fire apparatus, **CONTRACTOR** agrees to provide a Performance Bond at the request of **END USER** within ten (10) days of receipt of **END USER's** purchase order.

It shall be standard procedure for every order received for fire apparatus that a Performance Bond in the amount of the order be provided to the **END USER**. Failure of **CONTRACTOR** to provide such performance bond within ten (10) days of receipt of **END USER's** order may constitute a total breach of contract and shall be cause for cancellation of the order at **END USER's** sole discretion. **END USER** may choose to delete the requirement for a Performance Bond at **END USER's** sole discretion. If the bond requirement is waived, **END USER** shall be entitled to a price reduction commensurate with the cost that would have been incurred by **CONTRACTOR** for the bond.

**ARTICLE 22: CHANGE OF CONTRACTOR STATUS**

**CONTRACTOR** shall immediately notify **H-GAC**, in writing, of ANY change in ownership, control, dealership/franchisee status, Motor Vehicle license status, or name, and shall also advise whether or not this Contract shall be affected in any way by such change. **H-GAC** shall have the right to determine whether or not such change is acceptable, and to determine what action shall be warranted, up to and including cancellation of Contract.

**ARTICLE 23: LICENSING REQUIRED BY TEXAS MOTOR VEHICLE BOARD [IF APPLICABLE]**

**CONTRACTOR** will for the duration of this Contract maintain current licenses that are required by the Texas Motor Vehicle Commission Code. If at any time during this Contract period, any **CONTRACTOR'S** license is not renewed, or is denied or revoked, **CONTRACTOR** shall be deemed to be in default of this Contract unless the Motor Vehicle Board issues a stay or waiver. Contractor shall promptly provide copies of all current applicable Texas Motor Vehicle Board documentation to **H-GAC** upon request.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized representatives.

Signed for **Houston-Galveston Area Council**, Houston, Texas: \_\_\_\_\_

Jack Steele, Executive Director

Attest for **Houston-Galveston Area Council**, Houston, Texas: \_\_\_\_\_

Deidre Vick, Director of Public Services

Date: \_\_\_\_\_, 20\_\_

Signed for \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_

Attest for \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_